



Republic of the Philippines  
Department of Agriculture  
OFFICE OF THE SECRETARY  
Elliptical Road, Diliman  
Quezon City 1100, Philippines



21 February 2018

**MEMORANDUM ORDER**

No. 08  
Series of 2018

**Subject: IMPLEMENTING GUIDELINES IN THE ESTABLISHMENT OF FEEDMILLS**

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**I. DESCRIPTION OF THE PROJECT**

The Department of Agriculture (DA) is Implementing the National Livestock Program (NLP) that aims to increase livestock and poultry production; improve livestock productivity; increase income of livestock farmers by providing access to technology, resources, support services and infrastructure; and provide an environment necessary for continuous growth and development of the livestock and poultry industry.

The establishment of feedmills through the Bureau of Animal Industry (BAI) in partnership with Local Government Units (LGU) is a project supportive to the implementation of the NLP that seeks to address the problem of high input cost in livestock and poultry production. The feedmills shall serve directly the livestock farmers through accessible and affordable animal feeds which shall spur livestock based livelihood projects.

**II. OBJECTIVES**

The project intends to provide low cost but quality feeds to backyard swine and poultry raisers utilizing readily available ingredients such as corn, rice, cassava, and other feed crop resources. The production of these raw materials necessary for feed formulation necessitates production thereby increasing farmers' income that assures sustainable livestock and poultry production in the countryside.

**III. PROJECT IMPLEMENTER / PARTNER**

The Bureau of Animal Industry (BAI) and the Local Government Units (LGU) are the major partners in the implementation of the project where the facility is expected to provide services accessible to the livestock and poultry producers. The Department of Agriculture Regional Field Office (DA-RFO) shall serve as the coordinating body between BAI and LGU including assistance in the conduct of monitoring and evaluation of the project.

#### **IV. FUNDING**

The source of fund for the project shall be through the General Appropriations of the NLP following the disbursement rules set by the Department of Budget and Management (DBM) and guided by the government accounting rules and regulations.

#### **V. ELIGIBILITY REQUIREMENTS**

The LGU proponent must be compliant to the following requirements:

1. Letter of Intent addressed to the Director of the BAI
2. Approved project proposal by the proponent
3. Approved "Sangguniang" Resolution indicating support to the establishment of feedmill with the commitment to provide needed financial and technical counterpart to sustain the operation of the project and authorizing the Chief Local Executive to enter into contract with BAI
4. Certificate of Land Title / Usufruct / Deed of Donation / or any legal document that will lend credence for the use of land as site for the facility
5. The identified site must have source of water, electricity and a good road network with transport services
6. Relatively peaceful in the area
7. Availability of raw materials or feed crops in the area

#### **VI. MECHANICS OF IMPLEMENTATION**

1. The selection of LGU proponent shall be done by a technical working group to be organized and which membership shall be determined by BAI
2. Preparation of Memorandum of Agreement (MOA) shall be spearheaded by the BAI
3. The LGU proponent shall design a marketing distribution system where backyard livestock and poultry producers are the primary recipient of feeds produced
4. The LGU shall provide the necessary personnel to manage and operate the feedmill
5. A joint partnership with the Department of Agriculture Regional Field – Office (DA-RFO) where the LGU is located should be established for coordination purposes and to assist in monitoring the project.
6. LGUs may also enter into partnership with legitimate livestock organization willing to avail the project through a separate agreement.
7. LGUs must submit quarterly and annual report relative to the project implementation.

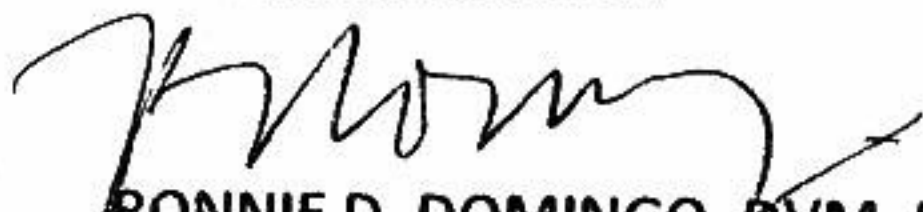
**VII. PROJECT COORDINATION, MONITORING AND EVALUATION**

The BAI shall supervise the establishment of the project in coordination with DA-RFO and LGU. The DA-RFO shall take the lead in monitoring and evaluation of the project as well as in the conduct of proponent assessment to determine LGU qualification.

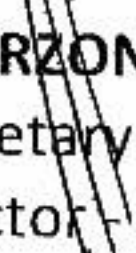
**VIII. EFFECTIVITY**

This Memorandum Order shall take effect immediately upon signing and shall supersede all other issuances that are inconsistent herewith.

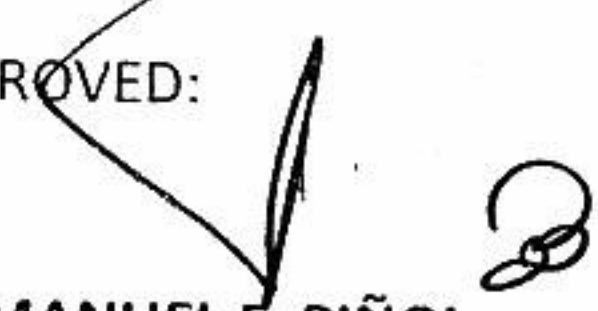
RECOMMENDED BY:

  
**RONNIE D. DOMINGO, DVM, MSc.**  
Officer-In-Charge, Director - BAI

NOTED BY:

  
**ENRICO P. GARZON, JR.**  
Assistant Secretary for Livestock  
Program Director - NLP

APPROVED:

  
**EMMANUEL F. PIÑOL**  
Department of Agriculture  
Secretary

DEPARTMENT OF AGRICULTURE  
INTEGRITY THROUGH EXCELLENCE

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