



Republic of the Philippines
Department of Agriculture
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
Quezon City 1100, Philippines

March 5, 2018

Department Circular No. 10
Series of 2018

**SUBJECT : AMENDMENT TO DEPARTMENT CIRCULAR NO. 5 SERIES OF 2017 –
NATIONAL GUIDELINES ON TESTING AND EVALUATION OF
AGRICULTURAL AND FISHERIES MACHINERY**

In the interest and exigency of the service, and in line with the implementation of Section 18 of the Agricultural and Fishery Mechanization (AFMech) Law, Department Circular No. 5 Series of 2017 is hereby amended as follows:

Section 3. Definition of Terms

XXX

j. Certification – the provision by an independent body of written assurance (a certificate) that the person, product, service or system in question meets specific requirements

XXX

6.2.1 AMTEC Testing

XXX

In case of delayed release of test report, preliminary test reports may be given and accepted as valid procurement document, but shall be valid for one (1) year only.

XXX

ARTICLE V
CERTIFICATION OF TEST ENGINEERS

Section 10. Eligibility and Application Procedures

10.1 New Application

All Test Engineers who will perform testing and evaluation of agricultural and fisheries machinery shall be certified by the BAFE based on the following qualifications:

- Registered ABE with valid Professional Regulation Commission (PRC) Identification Card (ID);
- Has relevant training and experience in testing and evaluation of agricultural and fisheries machinery;
- Is able to communicate effectively in English, both written and oral;
- Willing to undergo all screening requirements and certification course for Test Engineers to be conducted by BAFE, UPLB-AMTEC and PSABE; and
- Knowledgeable with the PNS/PAES.

Applicants interested to become Certified Test Engineers for Agricultural and Fisheries Machinery shall submit duly accomplished application form (Annex B) together with the following supporting documents to the BAFE:

- a. Valid PRC ID card as Agricultural Engineer or Agricultural and Biosystems Engineer and;
- b. Certified true copy of Certificate of Trainings and/or proof of professional experience relative to testing and evaluation.

The BAFE shall conduct initial screening of applications. The screening shall include review of the completeness and validity of the submitted documents.

Only valid and eligible applications shall be processed.

BAFE and AMTEC shall administer an examination to eligible applicants.

The BAFE shall endorse the list of passers to the TEAAC for review and recommendation. Thereafter, BAFE shall conduct final review and issue a Certificate of Qualification, which shall have the same validity period as the PRC license.

10.2 Renewal

Test Engineers applying for renewal of certification shall submit duly accomplished application form (Annex B) together with the following supporting documents to the BAFE:

- a. Valid PRC ID as Agricultural Engineer or Agricultural and Biosystems Engineer; and
- b. Acceptable proof of involvement in machinery testing and evaluation as determined by BAFE.

An application for renewal of certification as Test Engineer may be filed with the BAFE within two (2) years after the expiry date.

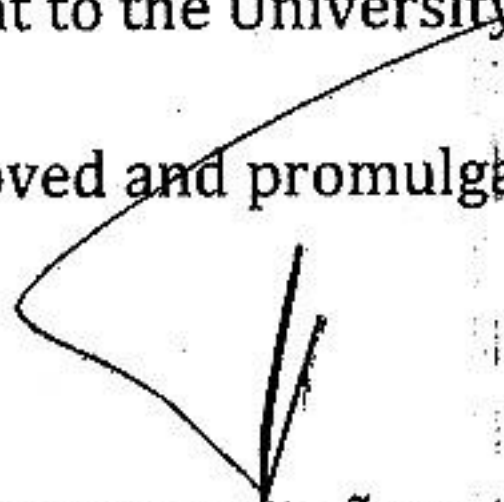
In case the Test Engineer cannot renew his/her certification within two (2) years he/she should reapply for certification.

XXX

All other provisions in the DC No. 05 Series of 2017 remain the same,

This Circular shall take effect upon approval of the DA Secretary and fifteen (15) days upon its publication in a newspaper of general circulation. Three (3) copies of this Circular shall be sent to the University of the Philippines Law Center.

Approved and promulgated this 10th day of April 2018.


EMMANUEL F. PIÑOL
Secretary

DEPARTMENT OF AGRICULTURE
In replying pls cite this code
For Signature: S-03-18-0325
Received 03/16/2018 03:19 PM



Republic of the Philippines
Department of Agriculture
Bureau of Agricultural and Fisheries Engineering
Elliptical Road, Diliman, Quezon City
Telefax: (02) 941-8151 Email: oed.bafe@gmail.com



CERTIFICATION OF TEST ENGINEERS APPLICATION FORM

APPLICATION NO.

--	--	--	--	--	--	--	--	--	--

To be filled out by the processing officer

TYPE OF APPLICATION

☐

New

☐

Renewal

DATE OF APPLICATION : _____

DATE OF EXAMINATION : _____

ID picture taken within
the last 6 months 3.5
cm. X 4.5 cm (passport
size)

Computer generated or
xerox copy of picture is
not acceptable

RIGHT THUMBMARK

EXAMINATION SCORE

PERSONAL INFORMATION

NAME (SURNAME, FIRST NAME, MIDDLE NAME)

PRC LICENSE NUMBER

VALID UNTIL

HOME ADDRESS (NO. & STREET, BARANGAY, TOWN/CITY, PROVINCE)

NATIONALITY

BIRTHDAY (DD/MM/YYYY)

CIVIL STATUS

OFFICE ADDRESS (NO. & STREET, BARANGAY, TOWN/CITY, PROVINCE)

POSITION

EMPLOYEE ID NUMBER

NO. OF YEARS IN
SERVICE

HOME TEL. NO.

MOBILE NO.

OFFICE TEL. NO.

EMAIL ADDRESS

EDUCATIONAL BACKGROUND

LEVEL	NAME OF SCHOOL	SPECIALIZATION (if any)	YEAR GRADUATED
College / University			
Masteral / Graduate Studies			
Doctor of Philosophy			

[illegible]

* Please use separate sheet if necessary

RELEVANT TRAINING EXPERIENCE

[illegible]

* Please use separate sheet if necessary

Certified Correct:

Printed Name and Signature of Applicant _____
Date accomplished: _____

TERMS AND CONDITIONS

1. Kindly follow the specified format in filling out the application form. Only details provided in the application form and the submitted documentary requirements will be considered in the review and evaluation for the certification of Test Engineers.
2. The applicant shall send the completed and signed application form together with the required attachments at the office of the Bureau of Agricultural and Fisheries Engineering (BAFE) located at Elliptical Rd., Diliman, Quezon City.
3. Submit the Application Form and the requirements to:

BAFE DIRECTOR
 Bureau of Agricultural and Fisheries Engineering Office
4. Photocopy and original copy of the following required documents/attachments must be submitted together with the Application Form:
 - Official Receipt of payment of application fee
 - Valid Professional Regulation Commission (PRC) Identification Card as Agricultural Engineer or Agricultural and Biosystems Engineer
 - Two (2) passport size recent photographs (one to be pasted in the Application Form and the other is for Notice of Examination Schedule)
 - Certified True Copies of the following:
 - Certificate of trainings
 - Diploma
5. Applicants shall obtain the Notice of Examination Schedule from the BAFE Office where the application was filed within, one (1) week before the scheduled examination. The notice shall confirm the date, time and place of examination. This notice must be presented to the BAFE examination proctor during the examination.

EXAMINATION COVERAGE

Philippine National Standard/Philippine Agricultural Engineering Standard (PNS/PAES) for Agricultural and Fisheries Machinery; Republic Act No. 10601 Section 18 (Testing and Evaluation), Section 21 (Standards Development and Enforcement); Department Circular No. 4 Series of 2017 "Accreditation Guidelines for Agricultural and Fisheries Machinery Testing Centers" and; Department Circular No. 5 Series of 2017 "National Guidelines on Testing and Evaluation of Agricultural and Fisheries Machinery"

ADMISSION SLIP

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%; padding: 5px;">REFERENCE NUMBER:</td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;">-</td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> </tr> </table>	REFERENCE NUMBER:			-						<div style="border: 1px solid black; padding: 5px; text-align: center;"> ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size) Computer generated or xerox copy of picture is not acceptable </div>
REFERENCE NUMBER:			-							
Name of Applicant:										
Contact Number:										
Official Receipt Number: Date Issued:										
Examination Date:	Examination Coverage:									

Printed Name & Signature of Applicant Date:	Printed Name & Signature of Examination Officer Date:
------------------------------------------------	----------------------------------------------------------

Note: Please bring this Admission Slip on your examination day.