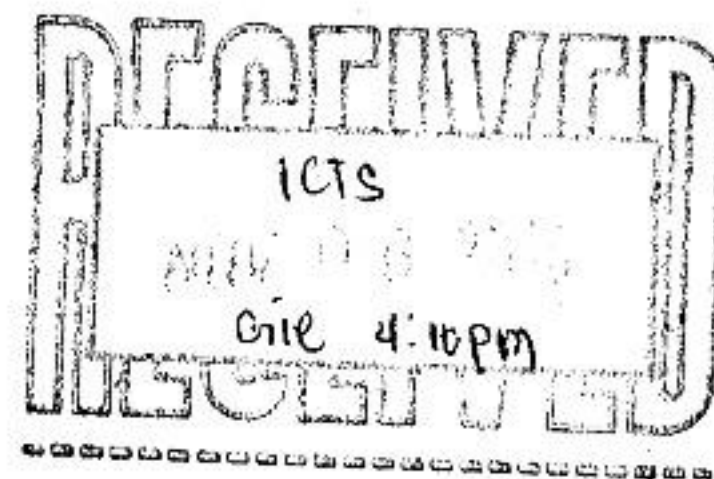




Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Office of the Secretary  
Elliptical Road, Diliman, Quezon City



October 19, 2018

**DEPARTMENT ORDER**

No. 12

Series of 2018

**SUBJECT: ESTABLISHMENT OF LOAN FACILITATION TEAMS (LoFTs)**

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In the interest of the service and for the purpose of providing the needed technical assistance support to farmers and fisherfolk on credit awareness, loan acquisition, utilization and repayment, the following composite teams at the Regional and Provincial levels are hereby established as follows:

**I. Regional Loan Facilitation Teams (R-LoFT)\***

A Regional Loan Facilitation Team (R-LoFT) is hereby established in each of the sixteen (16) regions to oversee the regional implementation of credit programs of the DA. The Regional LoFT shall be composed of the following:

- Team Leader:** DA Regional Technical Director (RTD)
- Assistant Team Leaders:** Regional Agricultural Desk Officer (RACDO)/Regional Credit Focal Person and ACPC Director II/Area Team Leader
- Members:**

One representative each from the following offices/units:

- DA-Regional Field Office (RFO)
  - Planning, Monitoring and Evaluation Division (PMED)
  - Field Operations Division (FOD)
  - Agricultural Program Coordinating Office (APCO)
  - Agribusiness and Marketing Division (AMAD)
  - ACEF RCU Representative
  - Regional Agriculture Engineering Division (RAED) – **On Call**
- Agricultural Training Institute (ATI)
- Philippine Crop Insurance Corporation (PCIC)
- Provincial Local Government Unit (PLGU) (PA/PACDO)
- Regional Agri-Fishery Council (RAFC)
- Bureau of Fisheries and Aquatic Resources (BFAR)
- LandBank Lending Center (L.C)

**Provisional members:**

The following government agencies and other agencies/offices/units may be invited as provisional members of the R-LoFT:

- (1) Philippine Coconut Authority (PCA)
- (2) Philippine Fiber-Development Authority (PhilFIDA);
- (3) National Irrigators Association (NIA)

*Note: Provisional members are temporary in nature and may be replaced whenever necessary.*

**The composition and establishment of the LoFTs in DAF-ARMM Region, however, shall be made in consultation with the DAF-ARMM Regional Secretary.**

**Functions:**

The Regional LoFT shall have the following functions:

- a) Provide direction and guidance to the Provincial Loan Facilitation Teams (LoFTs);
- b) Discuss and resolve/address matters, issues and concerns elevated to it by the Provincial LoFTs;
- c) Ensure complementation of credit support with plans, programs of DA and other agencies;
- d) Provide updates to the DA Secretary, ACPC and other government institutions as necessary; and,
- e) Provide recommendations to the ACPC and DA for the improvement of the delivery of credit to target marginal and small farmers and fisherfolk.

A Secretariat composed of staff to be designated by the ACPC and DA RFO shall provide technical and administrative support to the LoFT in performing the above functions.

**II. Provincial Loan Facilitation Teams (P-LoFT)**

A Provincial Loan Facilitation Team (P-LoFT) is hereby established in each of the 81 provinces that shall act as the facilitator of credit in the province and shall be composed of the following:

**Team Leader:** APCO or Research Outreach Station (ROS) Manager

**Assistant Team Leaders:** Provincial Agriculturist, Provincial Credit Desk Officer (PACDO), and/or ACPC Representative

**Members:**

BFAR Provincial Fisheries Office (PFO)  
Agricultural Training Institute (ATI)  
Provincial Veterinary Office (PVO)  
Provincial Agri-Fishery Council (PAFC)  
LandBank Lending Center (LC)  
MAO's Association President  
Philippine Crop Insurance Corporation (PCIC)

**Provisional members:**

Provincial Commodity Coordinators and other agencies/offices/units may be invited as provisional members of the Provincial LoFT.

**Functions:**

- a) Guide farmers and fisherfolk and organizations/cooperatives of farmers and fisherfolk in availing loans from the credit programs of the ACPC and Landbank – ACEF;
- b) Assist farmers and fisherfolk in complying with loan documentary requirements including the crafting of project proposals/business plans/farm plan and budget;
- c) Assist in identifying potential credit conduits and potential borrowers (small farmers and fisherfolk, organizations of farmers/fisherfolk) and in gathering pertinent data;
- d) Monitor the implementation of the program from loan releases to loan repayment of borrowers and provide feedback to concerned agencies (Office of Undersecretary for High Value Crops and Rural Credit, ACPC, Landbank);
- e) Answer queries and provide information on credit policies and programs; and,
- f) Ensure complementation of credit support with plans, programs of DA and LGUs.

A Secretariat composed of staff to be designated by the ACPC and Provincial LGU shall provide technical and administrative support to the Provincial LoFT in performing the above functions.

As the situation may warrant, the ACPC and/or the DA RFO, subject to the availability of funds, may hire additional Program Management Officers (PMOs) in the Regions and/or the Provinces to support program implementation of the various DA credit facilities.

Incidental expenses incurred for the operation of the above structures shall be charged against the members' respective agencies subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately upon signing hereof. All other issuances or any provisions thereof inconsistent herewith are hereby superseded.

Signed this \_\_\_\_\_ day of October 2018 in Quezon City.



**EMMANUEL R. PIÑOL**  
Secretary

DEPARTMENT OF AGRICULTURE  
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