



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
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August 9, 2019

**SPECIAL ORDER**

No. 697

Series of 2019

**SUBJECT : DESIGNATION OF MS. CHERYL MARIE NATIVIDAD-CABALLERO AS CHIEF OF STAFF IN THE OFFICE OF THE SECRETARY**

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In the interest of the service, **MS. CHERYL MARIE NATIVIDAD-CABALLERO**, Head Executive Assistant is hereby designated as Chief of Staff in the Office of the Secretary.

As such she shall perform the functions and responsibilities inherent to her designation and such others as may be directed by the Secretary.

Ms. Caballero shall be entitled to all travelling expenses, per diems and other incidental expenses she will incur in the performance of her duties and responsibilities chargeable against OSEC funds subject to the existing government accounting and auditing rules and regulations.

All officers and employees of the Department, including its Bureaus, Attached Agencies and Corporations, DA-Service Units and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to Ms. Caballero in the performance of her duties and responsibilities.

This Order shall take effect immediately and shall remain in force until revoked in writing.

All other orders inconsistent herewith are deemed revoked.

**WILLIAM D. DAR, Ph.D.**  
Acting Secretary



DEPARTMENT OF AGRICULTURE  
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