



August 8, 2019

SPECIAL ORDER

No. 726

Series of 2019

SUBJECT : DESIGNATION OF THE FOLLOWING BUDGET PERSONNEL AS AUTHORIZED SIGNATORIES FOR/OR IN THE ABSENCE OF THE DIVISION CHIEF

In the interest of the service and pursuant to Sec. 5 (2) of R.A. 6713 (Conduct and Ethical Standards for Public Servants), the following permanent personnel of the Budget Division are hereby designated as authorized signatories, to wit:

Name of Employees	Position	Designation	Coverage of Authority
<i>For/or in the absence of the Division Chief</i>			
1. Sylvia L. Rellosa	Administrative Officer V	OIC- Assistant Division Chief	Salaries, LDDAP Certification, and All Other Transactions, PR, PRAS.
<i>For/or in the absence of the Division Chief and the OIC Asst. Division Chief</i>			
2. Edna S. Camacho	Administrative Officer V	OIC - Chief, Allotment Section	Salaries, PAL, Local & Foreign travels, LDDAP Certification, Mandatory Expenses, PR and PRAS.
<i>For/or in the absence of the above-mentioned signatories</i>			
3. Lynn M. Suñega	Administrative Officer V	Allotment Section	PAL, Local & Foreign travels, LDDAP Certification, Salaries, Mandatory Expenses
4. Teresita A. Caragay	Administrative Officer V	Allotment Section	PAL, Local & Foreign travels, LDDAP Certification, Salaries, Mandatory Expenses

In addition, authority is hereby granted for **Ms. Sylvia L. Rellosa** to sign all PAL Claims, Local and Foreign Travels.

As such, they shall perform the rules as provided by law on the proper authority to sign in the absence of the regular signatory according to the order of priority from one rank down to the other.

This Order shall take effect on August 8, 2019 and shall remain in force until revoked in writing.


WILLIAM D. DAR, Ph.D.
Acting Secretary 

DEPARTMENT OF AGRICULTURE

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