



Republic of the Philippines  
Department of Agriculture  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
Quezon City, 1100 Philippines

15 November 2019

**SPECIAL ORDER**

No. 1013  
Series of 2019

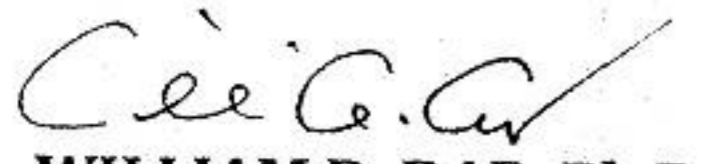
**SUBJECT : DESIGNATION OF OFFICER-IN-CHARGE IN THE DEPARTMENT OF AGRICULTURE**

In the exigency of service and in view of the official travel of the undersigned to travel to Republic of Korea from November 24 to 28, 2019, **Undersecretary Ariel T. Cayanan** is hereby designated as Officer-In-Charge of the Department.

As such, **Undersecretary Ariel T. Cayanan** is hereby tasked to act on the day-to-day operations of the Department as well as urgent matters which require immediate action of the Secretary.

As a matter of procedure, all documents requiring action of the Officer-In-Charge shall be submitted to the Office of the Secretary (OSEC) for recording purposes. Release of the documents shall likewise be done through the Department Tracking of the OSEC.

This Order is considered revoked upon the official return of the undersigned.

  
**WILLIAM D. DAR, Ph.D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
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