



SPECIAL ORDER

No. 112

Series of 2020

SUBJECT : CREATION OF DEPARTMENT OF AGRICULTURE REVIEW COMMITTEE ON RATIONALIZATION PLAN

Rationale

In line with the undersigned's new policy direction for the Department, there is a pressing need to review the existing organizational structure of the DA which was based on the approved Rationalization Plan of the Department dated July 19, 2013 under Executive Order No. 366, Series of 2004 and update its systems and procedures, if necessary, to better respond to the needs of farmers and fishers through DA's various programs and projects.

Legal Bases

- DA Administrative Order No. 01 dated January 2, 2020, Section 2, particularly, item no. 4, Review and Updating of the Agency -Wide Rationalization Plan
- DBM-COA-CSC Joint Circular No. 1, Series of 2018, particularly Section 2.0, item no. 4, which states that "Government agencies shall review their functions, systems and procedures, organizational structure and staffing to determine the appropriate human resource complement for their programs/activities/projects."

In view of the above, the DA Review Committee on Rationalization Plan is hereby created to facilitate the review of the DA's structure, its systems and procedures including the staffing complement and come up with their recommendation on the rationalization program of the Department. The composition of the said committee is as follows:

Chairperson : **USEC. ROLDAN G. GORGONIO**
Undersecretary for Finance and Administration

Co-Chairperson : **USEC. RODOLFO V. VICERRA**
Undersecretary-Designate for Policy and Planning

Vice-Chairperson : **USEC. CHERYL MARIE NATIVIDAD-CABALLERO**
Undersecretary-Designate and Chief of Staff

Members : **ATTY. ROLAND A. TULAY**
OIC-Director, Administrative Service

ATTY. BENITO V. DANGAZO
Director, Legal Service

Provisional Members : **All Service Directors, All Regional Executive Directors (REDs), All Bureau Directors and All Heads of Attached Agencies;**

Concerned Employees Association President
(Central Office, RFOs, Bureaus and Attached Agencies)



Functions of the Committee:

1. Conduct a strategic review of the operations, structure of office, components or units of the Department;
2. Review the core functions, programs, activities and projects of the Department and its agencies and identify fragmentations, duplications and functions that need to be strengthen;
3. Conduct consultation meetings with the various offices under the Department, particularly those with submitted proposals for rationalization;
4. Consolidate all submitted proposals of the various offices/agencies of the Department; and
5. Prepare a final report to the Secretary on the Department's rationalization program.

To assist the Committee, a Secretariat shall be created to be composed of Management Division and Personnel Division staff with the following functions:

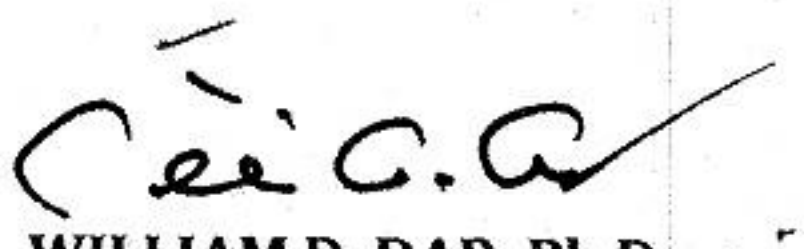
1. To take charge in the documentation of the meetings;
2. Provide assistance to the Committee in the gathering of data needed for discussion during Committee meetings;
3. Provide coordination services to the Committee;
4. Provide assistance in the consolidation of submitted proposals;
5. Prepare data/information/matrices needed by the Committee; and
6. Other functions/tasks as may be assigned by the Committee.

Further, all Heads of the Regional Field Offices, Bureaus and Attached Agencies are hereby directed to create their own Review Committee on Rationalization Plan in their respective offices and to coordinate with the DA Central Office Committee on Rationalization Plan regarding the submission of proposals, data/information needed to expedite its functions.

All expenses to be incurred in the conduct of Committee activities such as meetings, travelling expenses and the like shall be chargeable against their respective funds, subject to existing government accounting and auditing rules and regulations.

So ordered.

Done this 28 day of January, 2020.


WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE
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