



SPECIAL ORDER

No. 113

Series of 2020.

**SUBJECT: CREATION OF DEPARTMENT OF AGRICULTURE (DA) ASSETS
 MANAGEMENT TASK FORCE**

In the interest of service and in order to properly manage all real estate properties of the Department, the DA Assets Management Task Force is hereby created, as follows:

Chairperson : **ROLDAN G. GORGONIO**
 Undersecretary for Administration and Finance

Vice Chairperson : **CHERYL MARIE N. CABALLERO**
 Undersecretary and Chief of Staff

ALEXANDER G. ARIZABAL, JR.
 Head Executive Assistant

Members : **CAMAD A. EDRES**
 Director, Administrative Service

ATTY. BENITO V. DANGAZO
 Director, Legal Service

LAMBERTO B. DELA CRUZ, JR.
 OIC-Chief, General Services Division

JEAN R. CALDINO
 Chief, Management Division

ANA MARIA D. GUATNO
 Assistant Chief, Management Division

HONORIO C. FLAMENÓ
 Chief, Network Operations and Management Division

ENGR. TEDDY T. CASUCOG
 Assistant Chief, Network Operations and Management Division

Provisional Members: **Property Offices of DA-RFOs, Bureaus, Attached Agencies
 and Corporations without original charter and subsidiaries**

Secretariat : **ROSANIÑA C. TALABUCON**
PATRICK M. VILLAFUERTE



**LOVELY JOY C. DE LEON-CAROLINO
TEOFILO JAVIER
FOUR (4) ICTS PERSONNEL AS ASSIGNED BY ICTS DIRECTOR
TWO (2) PERSONNEL FROM THE OFFICE OF THE USEC. FOR
ADMINISTRATION AND FINANCE AS ASSIGNED BY THE
CHAIRPERSON**

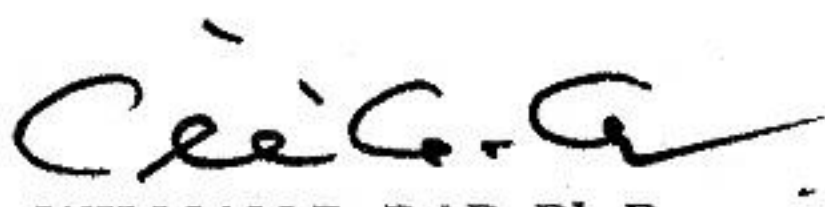
The Task Force shall conduct an actual and physical inventory and geo-tagging of all real estate properties; collate land titles and other related documents relative to the Department, Regional Field Offices, Bureaus, Attached Agencies and Corporations without original charters and subsidiaries; review contract of lease, usufruct, memorandum of agreement and recommend amendment or appropriate action which are advantageous to the government giving priority to those that will terminate within the year.

All heads of Regional Field Offices, Bureaus, Attached Agencies and Corporations are hereby enjoined to give their full support and cooperation to DA Assets Management Task Force in the conduct of this activity.

All expenses relative to the conduct of this activity shall be charged against their respective offices and/or at DA-OSEC funds subject to usual accounting and auditing rules and regulations.

This order shall take effect immediately and shall remain in force until revoked in writing. All orders/memoranda inconsistent herewith are deemed revoked.

Done this 20 day of January 2020.


WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE
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