



Elliptical Road, Diliman  
1100 Quezon City

## ADMINISTRATIVE ORDER

No. 06

Series of 2020

**SUBJECT: CREATION OF THE INTERIM DEPARTMENT OF AGRICULTURE -  
DISASTER RISK REDUCTION AND MANAGEMENT SERVICE (DA  
DRRMS)**

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**WHEREAS**, the Philippines has high exposure to natural hazards such as tropical cyclones, widespread floods, landslides, tsunamis, droughts, earthquakes and volcanic eruptions due to its geographical location and archipelagic nature;

**WHEREAS**, aside from these natural hazards, the Philippines is also at risk to pests and diseases infestation; civil conflicts; changes due to rapid urbanization, migration, and other socio-economic issues; environmental degradation; and global climate change;

**WHEREAS**, these risks continue to reduce the productivity of the country's agriculture and fisheries sector and pose threats to national food security, economy, and nutrition;

**WHEREAS**, these impacts impelled the need for an effective disaster risk reduction (DRR) in agriculture and fisheries to (1) reduce existing risks; (2) avoid new risks; and (3) address the vulnerabilities of farmers and fisherfolk;

**WHEREAS**, Republic Act (RA) No. 10121 or the "Philippine Disaster Risk Reduction and Management Act of 2010" declares that it is the policy of the State to:

Section 2(d). "Adopt a disaster risk reduction and management approach that is holistic, comprehensive, integrated, and proactive in lessening the socioeconomic and environmental impacts of disasters including climate change, and promote the involvement and participation of all sectors and all stakeholders concerned, at all levels, especially the local community."

Section 2(h). "Institutionalize the policies, structures, coordination mechanisms and programs with continuing budget appropriation on disaster risk reduction from national down to local levels towards building a disaster-resilient nation and communities."

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**WHEREAS**, pursuant to RA 10121, the National Risk Reduction and Management Plan (NDRRMP) prescribes that the policies, plans and programs that deal with disasters shall be in accordance with the four thematic areas of disaster prevention and mitigation, preparedness, response, and rehabilitation and recovery for a "safer, adaptive and disaster-resilient Filipino communities towards sustainable development".

**WHEREAS**, pursuant to Executive Order No. 366, S. 2004, the approved Rationalization Plan (May 2013) of the Department of Agriculture provided for the disaster risk reduction and management functions under the Field Programs Operational Planning Division (FPOPD).

**WHEREAS**, to efficiently and effectively perform DRRM in the Department, DA Administrative Order No. 12, S. 2017 established the DA National DRRM Operations Center to serve as "the hub for vertical and horizontal operational coordination in planning, implementation and monitoring of DRRM activities xxx composed of three (3) units, namely: 1. Disaster Risk Reduction Office (DRRO); 2. Disaster and Climate Information Office (DCIO); and 3. Rehabilitation and Recovery Support Office (RRSO)".

**WHEREAS**, there is still a need for an institutionalized structure for disaster risk reduction and management (DRRM) with budget appropriation at the Department of Agriculture.

**NOW THEREFORE**, pursuant to the above provision of laws and to better implement DRRM plans, programs and projects of the Department, the following guidelines are hereby issued:

**SECTION 1. Creation of the Interim Disaster Risk Reduction and Management Service.** The Interim Disaster Risk Reduction and Management Service (DRRMS) shall be created as the sole, dedicated body in the Department to handle all DRRM-related concerns in the agriculture and fisheries sector.

The interim DRRMS shall be composed of the Disaster Risk Reduction Planning and Coordination Division; Disaster Risk Reduction and Climate Information Division; and Rehabilitation and Recovery Support Division.

**A. Functions.** The interim DRRMS shall operate within the NDRRM framework of disaster prevention and mitigation, preparedness, response, and rehabilitation and recovery towards agriculture and fisheries' resiliency to disasters. Specifically, it shall provide an efficient coordination mechanism to various DA Operating Units (OUs) to ensure collective work and achieve goals related to strengthening DRRM in agriculture and fisheries; and provide substantive technical and operational support in mainstreaming DRRM in

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agriculture and fisheries within the Department and with other relevant agencies.

**1. DRR Planning and Coordination Division (DRR-PCD)**

- a. Formulate and recommend policies in relation to Disaster Risk Reduction and Management;
- b. Facilitate the mainstreaming of Climate Change Adaptation and Disaster Risk Reduction in the different programs, projects and activities of DA operating units;
- c. Facilitate and provide technical/operational support in the formulation and implementation of DA-DRRM plans, programs, projects and activities;
- d. Conduct strategic analysis of disaster information for policy formulation and planning
- e. Monitor DRRM programs, projects and measures undertaken by the DA Operating Units;
- f. Coordinate multi-stakeholder DRR-related concerns (e.g. needs, involvement, assistance, and investments) and the Department's plans and actions taken through appropriate communication channels;
- g. Develop DRRM capacity building programs for DRR-related trainings and workshops; and
- h. Form part of the core group of the DA-DRRM Operations Center during emergency mode.

**2. DRR and Climate Information Division (DRR-CID)**

- a. Serve as the central link to the Department of Science and Technology (Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA), Philippine Institute of Volcanology and Seismology (PHIVOLCS), Advanced Science and Technology Institute (ASTI), and other related institutions;
- b. Maintain and analyze disaster risk information systems, geospatial systems and other related databases (e.g. risks, hazards, vulnerabilities, climate information, impact assessment and maps, dynamic cropping calendars, crop suitability maps, and seasonal and short-range forecasts);
- c. Gather and process data on early warning and facilitate dissemination;
- d. Conduct damage and losses, and needs assessment, in coordination with DRR-PCD and RRSD using different assessment tools and methodologies; and
- e. Form part of the core group of the DA DRRM Operations Center during emergency mode

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### 3. Rehabilitation and Recovery Support Division (RRSD)

- a. Conduct Post-Disaster Needs Assessment (PDNA) with other government agencies, as directed by NDRRMC, after a major catastrophe;
- b. Coordinate the preparation of rehabilitation plans of the DA Regional Field Offices, Bureaus, Attached Agencies and Corporations;
- c. Facilitate collection, monitoring and evaluation of reports from the various implementing/operating units of the DA;
- d. Consolidate, review, validate and process rehabilitation and recovery plan and funding requirements;
- e. Facilitate fund sourcing from the National Disaster Risk Reduction and Management Fund (NDRRMF) and from other sources for rehabilitation and reconstruction;
- f. Facilitate and monitor the release of the Quick Response Fund (QRF), NDRRMF and other fund sources;
- g. Monitor fund utilization and delivery of services and outputs, as well as evaluate the outcomes of the implementation of rehabilitation programs;
- h. Periodically monitor and evaluate project implementation to facilitate remedial measures; and
- i. Form part of the core group of the DA-DRRM Operations Center.

**B. Officials of the Interim DRRMS.** The interim DRRMS shall be headed by a Service Director. The officials who will serve as the Head of the DRRMS and the divisions under it shall be specified by the Department in the form of a Special Order.

The Director of the interim Disaster Risk Reduction and Management Service shall report to the Secretary through the Undersecretary and Assistant Secretary for Operations.

### C. Initial Staff Complement

1. The initial staff shall be constituted from the existing plantilla positions of the Disaster Risk Reduction and Management Section (DRReAMS) of the FPOPD performing DRRM functions.
2. The initial staff shall be augmented through *job orders, re-assignment and/or detail*.
3. The interim DRRMS, in coordination with Administrative and Finance Services, shall propose to the Department of Budget and Management (DBM) for the creation of the new plantilla positions to complete the staffing requirement of the DRRMS.

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**SECTION 2. Creation of DA Regional Field Office-Disaster Risk Reduction and Management (RFO-DRRM) Unit.** Each DA Regional Field Office (RFO) shall establish a RFO-DRRM unit under the office of Regional Executive Director (RED) to handle all DRRM-related concerns. Moreover, each RFO shall design and implement its organizational structure and staffing pattern in line with the DA DRRM Service. The RFO-DRRM unit shall be headed by the Regional Technical Director (RTD), to be initially assisted by at least three personnel organic to the RFO and holding plantilla positions, with additional personnel through *job orders, re-assignment and/or detail*.

**SECTION 3. Creation at the Bureaus, Attached Agencies and Corporations Level.** Each bureaus, attached agencies and corporations shall establish a DRRM unit to handle all DRRM-related concerns, in accordance with their respective mandates and specific response protocols. Moreover, each shall design and implement its organizational structure and staffing pattern in line with the structure of the DA DRRMS.

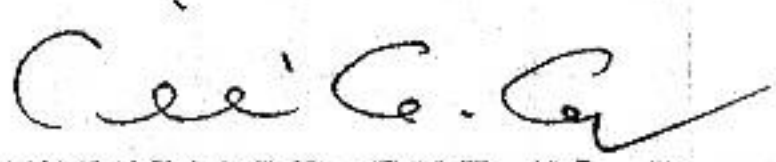
**SECTION 4. Separability.** If any part or provision of this Order shall be held unconstitutional or invalid, other parts of provisions hereof which are not affected shall continue to be in full force and effect.

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**SECTION 5. Repealing Clause.** All orders, rules and regulations, and other issuances or parts thereof inconsistent with the provisions of this Order, are hereby repealed or modified accordingly.

**SECTION 6. Effectivity.** The Order shall take effect immediately.

Done this 26 day of February, 2020.

  
**WILLIAM D. DAR, Ph. D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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