



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

SPECIAL ORDER  
No. 293  
Series of 2020

**SUBJECT: DESIGNATION OF ROWENA S. GENETE AS DEPUTY DIRECTOR OF AGRIBUSINESS AND MARKETING ASSISTANCE SERVICE (AMAS) AND LUZVIMINDA F. TOLENTINO AS OIC-CHIEF OF AGRIBUSINESS PROMOTION DIVISION, AMAS**

In the exigency of service, **Ms. ROWENA S. GENETE**, Chief of the Agribusiness Promotion Division is hereby designated, as **Deputy Director** of the Agribusiness and Marketing Assistance Service (AMAS) and **Ms. LUZVIMINDA F. TOLENTINO**, Market Specialist III, as **OIC-Chief** of Agribusiness Promotion Division. As OIC-Chief of Division, Ms. Tolentino shall perform the duties and responsibilities attached to the position.

As Deputy Director, **Ms. Genete** shall be the Officer-in-Charge of administrative and financial matters of AMAS and Agribusiness and Marketing Assistance Divisions (AMADs). As such, she shall have the authority to sign/approve all official documents and financial transactions (such as local travel request, obligation request, disbursement vouchers) delegated to the position of Service Director as per DA General Memorandum Order No. 3, Series of 2016 (*Delegation of Authority*).

She shall also act as the **OIC-AMAS Director** in case of official foreign travel and/or leave of absence of the OIC-AMAS Director. She shall perform the functions, duties, and responsibilities as may be directed by the AMAS OIC-Director and Assistant Secretary for Agribusiness and Marketing.

Ms. Genete shall continue to receive her salary and RATA as Chief of the Agribusiness Promotion Division and is entitled to traveling expenses, per diems, communication allowances and other incidental expenses she will incur in the performance of her duties and responsibilities, chargeable against the DA and AMAS funds subject to government accounting and auditing rules and procedures.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations, DA-Service Units and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to Ms. Genete.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders and issuances inconsistent herewith are deemed revoked.

Done this 26 day of February 2020.

**WILLIAM D. DAR, PhD**  
Secretary

DEPARTMENT OF AGRICULTURE  
in replying pls cite this code :  
For Signature: S-02-20-0676  
Received : 02/26/2020 02:11 PM

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