

16 April 2020

MEMORANDUM

TO : **ALL HEADS OF DA REGULATORY AGENCIES**
 Bureau of Animal Industry
 National Meat Inspection Service
 Bureau of Plant Industry
 Bureau of Fisheries and Aquatic Resources
 National Dairy Authority
 National Food Authority
 Philippine Coconut Authority
 Sugar Regulatory Administration
 Fertilizer and Pesticide Authority
 Bureau of Agriculture and Fisheries Standards

FROM : **THE UNDERSECRETARY FOR REGULATIONS**

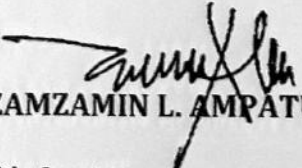
SUBJECT : **SUBMISSION OF FORTHNIGHTLY ACCOMPLISHMENT REPORT**

This is to reiterate the Memorandum of the Secretary, dated 13 March 2020, re: **Submission of Fortnightly Report Starting 15 April 2020**, with the end in view of elevating our services during this state of National Public Health Emergency due to Covid-19.

In line with this, you are requested to provide periodic Accomplishment Reports relative to your Agency's Regulatory Functions to the Office of the Undersecretary for Regulations for collation and consolidation, and for further submission to the Office of the Secretary. Deadline for submission shall be every 13th and 28th day of every month starting April 2020. Report Details is attached, but may be modified when deemed necessary. E-copies of your report may be forwarded to daoasr@gmail.com.

For your compliance.

By authority of the Secretary of Agriculture, WILLIAM D. DAR, Ph.D.


ENGR. ZAMZAMIN L. AMPATUAN, CESO I

Cc: Office of the Secretary



Details to be included in the Regulatory Services Report

- A. Registration and Licensing
 - Number of Permits and Licenses to Operate issued per product and or services, Products and Services classification included
 - Accreditation Certificates issued, such as, but not limited to, Transport Vehicle, Plant Nursery, GAP/GAHP/OA Certification, etc.
- B. Inspection, Monitoring, Quality Control and Surveillance
 - Number of Establishments monitored/inspected and issued Notices of Non-Compliance, when applicable
- C. Agri-Fishery Products Importation
 - Number of Sanitary and Phyto-Sanitary Certificates Issued - indicate, country of origin, product classification, volume applied for and volume per actual arrival

Details to be included in the Build, Build, Build Project

- A. Project Details - name, location, budgetary requirement
- B. Project Funding – source, amount currently released, tentative schedule of releases
- C. Project Completion – project status
- D. Other indicatives – maybe in narrative – reasons for delay and other factors affecting said Projects