



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

MEMORANDUM

TO : ALL HEADS OF OFFICE (DIVISIONS, SERVICES, PROGRAMS, PROJECTS, OTHER UNITS), DEPARTMENT OF AGRICULTURE (DA) CENTRAL OFFICE AND REGIONAL FIELD OFFICES, BUREAUS AND ATTACHED AGENCIES

FROM : UNDERSECRETARY FOR ADMINISTRATION AND FINANCE and CHAIRPERSON, SERVICE CONTINUITY PLANNING AND MANAGEMENT TEAM

DATE : APRIL 6, 2020

SUBJECT : DISSEMINATION BY INDIVIDUAL PERSONNEL OF RELEVANT INFORMATION ON DEPARTMENT OF AGRICULTURE (DA) PROGRAMS, PROJECTS, AND RELATED MATTERS, PARTICULARLY ON THE DEPARTMENT'S INTERVENTIONS RELATIVE TO THE CURRENT EMERGENCY SITUATION DUE TO THE COVID-19 PANDEMIC

This Memorandum is being issued in the exigency of public service, and specifically in order to be able to reach out to greatest number of Department of Agriculture (DA) stakeholders, as possible, so as to inform them of the various programs and projects of the department, particularly those in which they may be interested to participate, and especially in this time of national emergency.

Accordingly, please be advised to **direct the staff of your respective offices that all are encouraged to disseminate official information on DA programs and projects and related matters, especially those concerning the department's interventions in this time of national emergency due to the COVID-19 pandemic.** For this purpose, information for dissemination shall be the posts of the Secretary of the DA and any relevant content in the official DA Facebook account (please add username/ links). These matters may be disseminated through *reposts* using individual/ personal Facebook and other social media accounts. Other reasonable means of online dissemination/ publication may also be employed, provided that only accurate information is given out (e.g. e-mail, blogs; however, chats will not be considered a sufficient form of information dissemination for the present purposes).

The dissemination of information in accordance with this Memorandum shall be considered part of the accomplishment of concerned personnel, and is especially expected of staff assigned to do work under the Work-from-Home arrangement.

For compliance.


USEC. ROLDAN G. GORGONIO



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Office of the Undersecretary for Administration and Finance
Department of Agriculture

A food-secure Philippines
with prosperous farmers and fisherfolk

