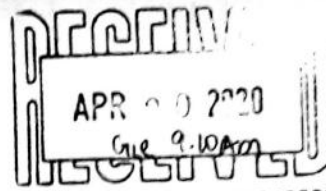




Republic of the Philippines
 Department of Agriculture
OFFICE OF THE SECRETARY
 Elliptical Road, Dilliman
 Quezon City, 1100 Philippines



SPECIAL ORDER

No. 325

Series of 2020

SUBJECT: DESIGNATION OF MR. MILO D. DELOS REYES AS PROGRAM DIRECTOR FOR CROP DIVERSIFICATION

In the exigency of service, **MR. MILO D. DELOS REYES** is hereby designated as **PROGRAM DIRECTOR FOR CROP DIVERSIFICATION**.

As such, Mr. de los Reyes shall:

- Prepare Program Plan Document for Crop Diversification which will serve as the framework/guide for the Program;
- Lead in the development of operational activities, performance indicators and targets, and timetable;
- Conduct orientation/briefing/progress of program implementation to senior officials and partner/implementing agencies for the program;
- Manage the Program on a day to day basis;
- Implement/install monitoring and evaluation activities/system for the Program;
- Carry out promotional/advocacy efforts, establish partnership, and mobilize and tap resources for the Program;
- Manage Program budgets and ensure timely and accurate reporting of same;
- Submit report of physical and financial accomplishment on a periodic basis (Monthly, Quarterly, Annual, Terminal); and
- Perform other tasks as needed for the implementation of the Program.

He shall be entitled to travelling allowance, per diems and other incidental expenses that may be incurred in the performance of his functions, duties and responsibilities in view of the designation chargeable against OSEC and other available funds, subject to existing government accounting and auditing rules and procedures.

All officials and employees of the Department including the Bureaus, Attached Agencies and Corporations, Service Units and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to the Director Delos Reyes in the performance of his duties and responsibilities.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda and issuances inconsistent herewith are deemed duly revoked.

Done this 12th day of March 2020.

William D. Dar
WILLIAM D. DAR, Ph.D.

Secretary

DEPARTMENT OF AGRICULTURE

 In replying pls cite this code
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