



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 411
Series of 2020

SUBJECT: DESIGNATION OF MS. ADAMAR A. ESTRADA AS OFFICER-IN-CHARGE, CHIEF OF SPECIAL PROJECTS COORDINATION AND MANAGEMENT ASSISTANCE DIVISION (SPCMAD)

In the exigency of service, **MS. ADAMAR A. ESTRADA**, Development Management Officer IV/Assistant Division Chief is hereby designated as **OFFICER-IN-CHARGE, CHIEF, SPECIAL PROJECTS COORDINATION AND MANAGEMENT ASSISTANCE DIVISION (SPCMAD)**.

As such, she shall perform the functions, duties and responsibilities inherent to the designation.

She shall be entitled to RATA, travelling allowance, per diems and other incidental expenses that may be incurred in the performance of her functions, duties and responsibilities in view of this designation chargeable against FOS funds, subject to existing government accounting and auditing rules and procedures.

All officials and employees of the Department including Bureaus, Attached Agencies and Corporations, Service Units and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to Ms. Estrada in the performance of her duties and responsibilities.

This Order is effective retroactive to March 26, 2020 and shall remain in force until revoked in writing. All orders, memoranda and issuances inconsistent herewith are deemed duly revoked.

Done this 22 day of APRIL 2020.


WILLIAM D. DAR, Ph.D.

Secretary *WD*

DEPARTMENT OF AGRICULTURE

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