



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

RUSH

May 7, 2020

MEMORANDUM

TO : ALL OFFICES IN THE CENTRAL OFFICE
REGION IV-A AND B
ALL ATTACHED AGENCIES, BUREAUS AND
CORPORATIONS LOCATED IN METRO MANILA

FROM : THE SECRETARY

SUBJECT : CALL FOR ENCODERS/BARCODERS FOR THE MEGA
SWABBING CENTERS


The Office of the Executive Secretary issued on May 5, 2020, a Memorandum calling for government to be assigned as encoders/barcoders in the Mega Swabbing Centers as part of the government's continued fight against COVID-19.

In line with this, you are hereby directed to submit a list of at least ten (10) of your personnel to be assigned in either the Palacio de Maynila Tent along Roxas Boulevard, Enderun Colleges in Taguig City, Mall of Asia Arena in Pasay City and the Philippine Arena in Bulacan. These personnel will be given the necessary trainings, protective medical equipment, accommodation, food and transportation to and from the Centers as well as COVID-19 Hazard Pay and/or Special Risk Allowance.

Kindly submit the list before lunchtime today May 7, 2020 to the Office of the Undersecretary for Administration and Finance (admin@roldangorgonio.com) indicating their preferred Center for assignment. Please find attached the abovementioned Memorandum from the Office of the Executive Secretary and the list template.

For your strict compliance.


WILLIAM D. DAR, PhD.
Secretary

DEPARTMENT OF AGRICULTURE

In replying pls cite this code:
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with prosperous farmers and fisherfolk*



Office of the President
of the Philippines
Malacañang

MEMORANDUM FROM THE EXECUTIVE SECRETARY

TO : THE MEMBERS OF THE CABINET
SUBJECT : GOVERNMENT PERSONNEL TO ASSIST IN THE MEGA SWABBING CENTERS IN THE PHILIPPINES
DATE : MAY 05 2020

This refers to the letter, dated 03 May 2020, from Secretary Carlito G. Gaivez, Jr., Chief Implementer of the Philippines' declared national policy against COVID-19, requesting for assistance in providing personnel that may be assigned to the four (4) Mega Swabbing Centers¹ in the Philippines established by the National Task Force Against COVID-19.


Pursuant to Republic Act No. 11469 or the "Bayanihan to Heal as One Act," and the agreement of the members of the Cabinet and concerned agencies during the meeting held on 04 May 2020 to tap government personnel for the operations of the Mega Swabbing Centers, the members of the Cabinet are hereby **directed** to each submit to the Office of the President, within twenty-four (24) hours from the issuance of this Memorandum, a list of at least one hundred (100) personnel, who shall be assigned as encoders or barcoders in the abovementioned centers, subject to applicable laws, rules and regulations.

Such list shall conform to the attached template and may include personnel from the respective departments or offices, including attached agencies, government-owned or -controlled corporations and government financial institutions under your supervision.

The abovementioned personnel shall be given the necessary trainings, protective medical equipment, accommodation, food and transportation to and from the Mega Swabbing Centers. Further, they shall be granted COVID-19 Hazard Pay and/or Special Risk Allowance under Administrative Order Nos. 26 and 28 (s. 2020), as may be applicable.

For immediate and strict compliance.

By Order of the President


SALVADOR C. MEDIALDEA

¹ Palacio de Maynila Tent (Roxas Boulevard), Enderun Colleges (Taguig City), Mail of Asia Arena (Pasay City), and Philippine Arena (Bulacan)

