



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

May 18, 2020

**MEMORANDUM**

**FOR : ALL OFFICIALS AND PERSONNEL  
DA-CENTRAL OFFICE**

**FROM : THE UNDERSECRETARY FOR ADMINISTRATION  
AND FINANCE – CHAIRPERSON, SERVICE  
CONTINUITY AND PLANNING MANAGEMENT  
TEAM (SCPMT)**

**SUBJECT : SUBMISSION OF MEDICAL CLEARANCE**

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All employees reporting for the first time since March 17, 2020 shall submit a Medical Certificate of his/her fitness to work from a government or government accredited medical facility before actually reporting back to work.

Head of offices shall ensure strict compliance hereof and submit the same to the DA Nurse Joyce Mhyrr A. Bunagan stationed at the General Services Division (GSD).

Thank you.

**USEC. ROLDAN G. GORGONIO**



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Office of the Undersecretary for Administration and Finance  
Department of Agriculture

*A food-secure Philippines*  
*with prosperous farmers and fisherfolk*

