



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

2 October 2020

MEMORANDUM FROM THE SECRETARY

TO :

- ALL UNDERSECRETARIES**
- ALL ASSISTANT SECRETARIES**
- ALL HEADS OF ATTACHED AGENCIES AND CORPORATIONS**
- ALL BUREAU DIRECTORS**
- ALL REGIONAL EXECUTIVE DIRECTORS**
- PROGRAM DIRECTORS FOR THE NATIONAL PROGRAMS (RICE, CORN, HIGH VALUE CROPS, LIVESTOCK, FISHERIES, ORGANIC AGRICULTURE, HALAL & FARM-TO-MARKET ROAD)**
- ALL SERVICE DIRECTORS**
- PROJECT DIRECTORS OF PRDP, SAAD, SWCCO & RRP**
- FOCAL PERSONS FOR ACEF & NCI**
- PLANNING AND BUDGET OFFICERS OF REGIONAL FIELD OFFICES, BUREAUS, ATTACHED AGENCIES AND CORPORATIONS**
- CHIEF OF BUDGET, ACCOUNTING AND MANAGEMENT DIVISIONS**

SUBJECT : **SCHEDULE OF BRIEFING/PRESENTATION FOR THE SENATE COMMITTEE ON AGRICULTURE, FOOD AND AGRARIAN REFORM ON THE DEPARTMENT'S PROPOSED 2021 PLANS & BUDGET**


=====

The Senate Committee on Agriculture, Food and Agrarian Reform has requested a **briefing/presentation via videoconference (Cisco Webex) on the Department's proposed 2021 Plans and Budget, as well as funds for Bayanihan 1 & 2 and Rice Competitiveness Enhancement Fund**, specifically on the following dates:

TIME AND DATE	AGENCY/FUND
9 a.m., 12 October 2020	Bayanihan 1 & 2 budget, and RCEF
9:30 a.m., 16 October 2020	OSEC, Banner Programs, and Bureaus
9 a.m., 19 October 2020	Attached Agencies and Corporations

In this regard, you are hereby instructed to clear your schedules and prioritize participation in the activity. A hybrid set up will be arranged, in which the **following officials will be required to be physically present at 4th Floor Conference Room, DA New Building to accompany the Secretary on all dates**, while all others will take part online:

1. Undersecretary & Chief of Staff Chery Marie Natividad-Caballero
2. Undersecretary Rodolfo V. Vicerra
3. Undersecretary Ariel T. Cayanan
4. Undersecretary Waldo R. Carpio
5. Undersecretary Evelyn G. Laviña
6. Undersecretary Roldan G. Gorgonio


*A food-secure and resilient Philippines
with prosperous farmers and fisherfolk*



7. Undersecretary Zamzamin L. Ampatuan
8. Undersecretary William C. Medrano
9. Undersecretary Eduardo B. Gongona
10. Assistant Secretary Agnes Catherine T. Miranda

All heads of the following operating units or their authorized representative are also requested to be physically present during applicable dates:

1. Program Directors for the National Programs on Rice, Corn, High Value Crops, Livestock, Fisheries, Organic Agriculture, Halal and Farm-to-Market Road
2. ACPC, BPI, BAI, BFAR, NFA, PCA, PRDP
3. Service Directors (FOS and PMS)
4. Planning and Programming Division
5. Budget Division
6. Accounting Division

All operating units are requested to prepare their respective presentation and briefing materials, as well pertinent data and other information relevant to the programs of your respective agencies and to various issues that may be raised. Please send an advance copy of these materials to the Planning and Programming Division (ppd@da.gov.ph) and the Department Legislative Liaison Office (bien.garcia@da.gov.ph).

The meeting line/credentials will be sent to your nominated e-mail addresses at least one hour before the meeting. All officials whose physical presence are **required at the DA New Building 4th Floor Conference Room are requested to be in the venue at least 30 minutes** before the briefing/presentation starts.

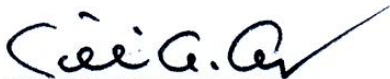
The proceedings will be livestreamed via Senate Facebook and YouTube pages.

Food expenses for this meeting will be charged against Regional Field Office 5 funds for the October 12 and 14 briefing/presentation, and RFO 2 for the October 19 session.

For any inquiry or clarification, you may get in touch with our Department Legislative Liaison Specialist for Senate, Mr. Bien Saint P. Garcia, via local 2847 (DA Trunkline) or mobile 09178780324.

For strict compliance.

Thank you.



WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

In replying pls cite this code :
For Signature: S-10-20-0050
Received : 10/02/2020 03:21 PM

*A food-secure and resilient Philippines
with prosperous farmers and fisherfolk*

