



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 671
Series of 2020

SUBJECT: AMENDMENT TO SPECIAL ORDER NO. 113, SERIES OF 2020, "CREATION OF DEPARTMENT OF AGRICULTURE (DA) ASSETS MANAGEMENT TASK FORCE"

In the exigency of the service, and in order to properly manage all real estate properties of the Department of Agriculture, Special Order No. 113, Series of 2020 "Creation of Department of Agriculture (DA) Assets Management Task Force" shall be amended to update and reconstitute the members who will provide technical and substantive work in the operations of the Department of Agriculture- Office of the Secretary (DA-OSEC). The DA Assets Management Task Force are as follows:

Chairperson : **ROLDAN G. GORGONIO**
Undersecretary for Administration and Finance

Vice Chairperson : **CHERYL MARIE N. CABALLERO**
Undersecretary and Chief of Staff

ALEXANDER G. ARIZABAL, JR.
Head Executive Assistant

Members : **ATTY. ROLAND A. TULAY**
OIC- Director, Administrative Service

ATTY. ARMANDO R. CROBALDE, JR.
President- QUEDANCOR/ OIC-Director- Legal Service

ATTY. BENITO V. DANGAZO
Director IV/ Lead Legal Officer
Inventory, Assessment, and Resolution of Cases involving Real
Properties Owned by the Department of Agriculture and its Units

ENGR. ARIODEAR RICO
Director, Bureau of Agricultural and Fisheries Engineering

HONORIO C. FLAMEÑO
OIC- Director, ICTS

JUNIBERT E. DE SAGUN
Chief, General Services Division/Buildings and Grounds
Administrator

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JEAN R. CALDINO
 Chief, Management Division

ANA MARIA D. GUATNO
 Assistant Chief, Management Division

ENGR. TEDDY T. CASUCOG
 Assistant Chief, Network Operations and Management Division

Provisional Members: **Property Offices of DA- RFOs, Bureaus, Attached Agencies and Corporations without original charter and subsidiaries**

Secretariat : **PATRICK M. VILLAFUERTE - Head
 ROSANIÑA C. TALABUCON
 MARYBETH A. CIMA FRANCA
 ENGR. JOANNA ESPARAGOSA
 OUR (4) ICTS PERSONNEL AS ASSIGNED BY ICTS DIRECTOR
 TWO (2) PERSONNEL FROM THE OFFICE OF THE USEC.
 FOR ADMINISTRATION AND FINANCE ASSIGNED BY
 THE CHAIRPERSON**

The Task Force shall conduct an actual and physical inventory and geo-tagging of all real estate properties; collate land titles and other related documents relative to the Department, Regional Field Offices, Bureaus, Attached Agencies and Corporations without original charters and subsidiaries; review contract of lease, usufruct, memorandum of agreement and recommend amendment of appropriate action which are advantageous to the government giving priority to those that will terminate within the year.

All heads of Regional Field Offices, Bureaus, Attached Agencies and Corporations are hereby enjoined to give their full support and cooperation to DA Assets Management Task Force in the conduct of this activity.

All expenses relative to the conduct of this activity shall be charged against their respective offices and/ or at DA-OSEC funds subject to usual accounting and auditing rules and regulations.

This order shall take effect immediately and shall remain in force until revoked in writing. All orders/ memoranda inconsistent herewith are deemed revoked.

Done this 30th day of September, 2020.


WILLIAM D. DAR, Ph.D.
 Secretary

DEPARTMENT OF AGRICULTURE
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