

IMPLEMENTING GUIDELINES OF THE CASH AND FOOD SUBSIDY FOR MARGINAL FARMERS AND FISHERFOLK (CFSMFF)

I. BACKGROUND

President Rodrigo Roa Duterte signed into law Bayanihan to Recover As One Act on 11 September 2020 which shall provide financial support to government programs aiming to revitalize the country's economy amidst the pandemic, COVID-19.

An amount of Twenty Four Billion Pesos (Php 24,000,000,000.00) is allocated to the Department of Agriculture to provide direct cash assistance or low interest rate subsidies, and other forms of assistance to qualified agri-fishery enterprise, farmers and fisherfolk registered under the Registry System for Basic Sectors in Agriculture (RSBSA), and agriculture cooperatives to finance the Plant, Plant, Plant Program to ensure food security and continuous productivity in the agricultural sector including accessibility through farm to market roads.

Under the Stimulus Package for Agriculture, Six Billion Five Hundred Million (Php 6,500,000,000.00) is allocated for Social Protection and Social Amelioration Projects where the Cash and Food Subsidy for Marginal Farmers and Fisherfolk (CFSMFF) is included. A total of Four Billion Five Hundred Million Pesos (Php 4,500,000,000.00) is allocated to support program implementation of the CFSMFF Program. The CFSMFF aims to provide direct food and financial assistance in the amount of Five Thousand Pesos (Php 5,000.00) to eligible RSBSA-registered beneficiaries from different sectors in agriculture and fisheries. An amount of Three Thousand Pesos (Php 3,000.00) shall be given in cash, while Two Thousand Pesos (Php 2,000.00) worth of rice and chicken/egg shall be provided to the beneficiaries.



II.ACRONYMS AND ABBREVIATIONS

BFAR Bureau of Fisheries and Aquatic Resources CFSMFF Cash and Food Subsidy for Marginal Farmers and Fisherfolk CO Central Office



DA Department of Agriculture DBP Development Bank of the Philippines FFRS Farmers and Fisherfolk Registry System FishR Fisherfolk Registry **GFI Government Financial Institution** IA Implementing Agency/ies ICTS Information and Communication Technology Service IP Indigenous People LGU Local Government Unit MED Monitoring and Evaluation Division NCFRS National Coconut Farmers Registry System NCIP National Commission for Indigenous People NPCT National Program Coordinating Team PCA Philippine Coconut Authority RED Regional Executive Director RFO Regional Field Office **RPCT Regional Program Coordinating Team** RSBSA Registry System for Basic Sector Agriculture SFTP Secured File Transfer Protocol SRA Sugar Regulatory Administration TWG Technical Working Group

III. OBJECTIVES

The CFSMFF aims to:

- Provide secure and direct cash and food assistance to eligible smallholder farmers and fisherfolk affected by the pandemic, COVID-19;
- 2. Give market support to local producers of rice, chicken, and eggs; and
- 3. Give source of livelihood to farmers, farmer cooperatives and associations, and micro to medium enterprises as distribution partners in the program.

IV.DESCRIPTION

The guidelines shall serve as a reference for the implementation of **CFSMFF**, direct and secure food and cash assistance in total of **Five Thousand Pesos** (**Php 5,000.00**) to eligible farmer and fisher beneficiaries through the Development Bank of the Philippines (DBP), broken down as follows:

1. Three Thousand Pesos (Php 3,000.00) shall be given in the form of cash via DBP Accredited Payout Outlets.





2. Two Thousand Pesos (Php 2,000.00) shall be given via e-voucher for the purchase of rice, chicken, and egg at any DA-AMAS/AMAD recognized KADIWA suppliers. The DBP shall serve as the settlement Bank for the payments of the claimed transactions to the recognized KADIWA suppliers via credit to their DBP Account.

V. SCOPE AND COVERAGE

The CFSMFF shall cater smallholder farmers and fishers who adhere to the sets of eligibility criteria crafted by each implementing agency (Annex A).

These farmer and fisher beneficiaries must be registered in the updated Registry System for Basic Sectors in Agriculture (RSBSA). The eligible beneficiaries shall come from the identified sectors namely: corn, sugarcane, coconut, fishery, and IP farmers and fisherfolk.

VI. DURATION OF THE PROGRAM

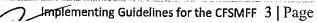
The **CFSMFF** activities shall commence immediately after the effectiveness of this joint memorandum circular.

VII.PROCEDURES

A. Identification and Submission of List of Beneficiaries

- 1. The criteria for selection and determination of eligible beneficiaries shall be crafted by the implementing agency for each sector (Annex A);
- 2. IAs to submit the list of eligible beneficiaries to DA-ICTS in CSV or database format to facilitate integration and registration in the RSBSA;
- 3. IAs to issue and submit to DA-CO through DA-ICTS copy furnished DA-FOS a certification of their eligible and registered beneficiaries;
- 4. DA-ICTS to generate the following:
 - a. For Cash Grants unique system-generated reference code per beneficiary and Disbursement File for submission to the Development Bank of the Philippines (DBP) via a Secured File Transfer Protocol (SFTP);
 - b. For Food Assistance unique system-generated claim codes per beneficiary and e-vouchers with QR code for







distribution to the beneficiaries via SMS and/or other available secured means as determined and agreed by the respective IAs and DA.

B. CFSMFF Distribution and Payment (For Cash)

- Upon receipt of the Disbursement File from the DA-CO through ICTS, DBP shall be responsible for distributing and paying the approved CFSMFF cash grants to qualified beneficiaries;
- 2. The distribution and payment of CFSMFF grants, shall be via DBP Accredited Cash Payout partner/s and other conduits that the DA and DBP may agree upon;
- 3. IAs and RFOs to take lead in notifying their beneficiaries via SMS and/or other available secured means as agreed by the respective IAs and DA, the unique reference code for cash, the process and requirement in claiming the food assistance in accredited suppliers with proper assistance from DA-ICTS thru availability of text-blast system;
- 4. The DA-CO and/or DA-RFOs and LGUs may extend assistance to the DBP in the implementation of the various modes; and
- 5. DBP to provide DA-Accounting copy furnished DA-FOS, a settlement report disaggregated into province and region within ten (10) working days after the last day of the payout month.

C.CFSMFF Distribution and Payment (For Food)

- IAs and RFOs to take lead in notifying their beneficiaries via SMS and/or other available secured means as agreed by the respective IAs and DA, the claim code and e-vouchers for food assistance, the process and requirement in claiming the food assistance in accredited suppliers with proper assistance from DA-ICTS thru availability of text-blast system;
- 2. DA AMAS/AMAD and BAI shall provide to DA-ICTs the list of AMAS/AMAD recognized suppliers that will participate in the food distribution;
- 3. DA-ICTS in coordination with FOS, AMAS/AMAD, BAI and IAs to map the list of beneficiaries and recognized suppliers;
- 4. DA ICTS to provide access to suppliers on DA's e-vouchering system;



- 5. DA recognized suppliers shall use the e-vouchering system in the distribution of food assistance to the eligible beneficiaries and ensure the quality and availability of supplies daily;
- 6. Eligible beneficiaries shall present the following in claiming the food assistance:
 - a. Unique claim code received via SMS or printed e-voucher;
 - b. Valid government-issued ID or Barangay Certificate;
- Upon verification of the validity of the claim code for the DA e-vouchering system, supplier to release the food assistance to beneficiaries;
- Supplier to take photos of the claimant holding the food assistance and ID presented, the presented ID, and the signature as proof of release;
- DA-ICTS to generate and submit to DA-FOS the list of CFSMFF beneficiaries who have successfully claimed their food assistance;
- 10. DA-ICTS to generate the settlement report of claimed vouchers and transmit to DBP via SFTP before 12:00 noon of the next banking day for processing of payment within the day. The settlement report received after 12:00 noon shall be processed the next banking day;
- 11. DBP to debit from the DA CFSMFF Program Fund Account the total amount based on the Settlement Report which contains the following information and shall be the basis of the settlement to the recognized suppliers account:
 - a. Name of Supplier
 - b. Bank Account Number
 - c. Bank Name
 - d. Amount; and
- 12. DBP to provide the feedback file on the daily settlement to the DA.

D. Supplier Recognition and Linkage

1. DA-AMAD shall identify participating suppliers based on the set of guidelines for the recognition of partner suppliers (Annex B);



- 2. DA-AMAD in coordination with the regional TWG for the CFSMFF shall assist the Partner Supplier and Distributor in the briefing/orientation on the food distribution under the Program;
- 3. DA-AMAS and AMAD to monitor consummated sales from market facilitation assistance under the CFSMFF Program;
- 4. DA-Recognized Partner Suppliers shall open settlement current or Savings Accounts with their preferred DBP Branch, where settlement of the food assistance they released to beneficiaries shall be credited; and
- 5. In the event that there are no DBP Branch accessible to the Partner Supplier, they may opt to nominate a bank account maintained with a PESONet participating bank (list attached as Exhibit 1 of this JMC) where proceeds will be electronically transferred to. For this type of Service, DBP will be collecting a bank transfer fee of Php 50.00 per transaction, chargeable to the Supplier.

E. Account Management

- Accounts for reported deceased beneficiaries shall be cancelled and replaced by the eligible and registered beneficiary to be requested by the IAs or RFOs and endorsed by the DA CO to DBP;
- 2. Accounts for a beneficiary whose data entries in the system show discrepancy, the payout outlet and/or supplier shall release the assistance only upon presentation of certification of one-and-the-same identity of the beneficiary to be issued by the MAO/DA RED , and immediately report to DBP/DA of the data discrepancy which shall be corrected as soon as the correct details of the beneficiary are provided.
- 3. For beneficiaries who are experiencing quarantine restrictions (e.g. senior citizen, ECQ areas) and has health reasons, an authorized representative of the beneficiary shall be allowed to claim the cash and food assistance provided that an original or scanned letter of authorization shall be presented along with any government-issued ID/ Barangay Certification of the beneficiary and of the authorized representative. In case the beneficiary is not able to receive the cash assistance claimed by the authorized representative, the DA, DBP, and its accredited payout center shall not be held liable to the situation; and



4. For cases of distribution in Island Municipality, the Municipal Treasurers, IP Leader, or any respected elected government official shall be designated as the authorized representatives to claim the cash assistance of eligible beneficiaries under the DA CFSMFF Program.

In addition, the Municipal Treasurers, IP Leader, or any respected elected government official shall only be recognized as authorized representatives if there shall be authorization letters signed by all beneficiaries, together with photocopies of the beneficiaries' ID and Unique Reference Code which shall all be presented by the Municipal Treasurers, IP Leader, or any respected elected government official upon claiming of assistance at any MLhuillier branch. If a beneficiary has no valid photo-ID, a Barangay Certification may be presented as proof of identification.

The DA-RFO, concerned IA, and the Local Government Unit shall secure the logistics and security concerns on claiming of cash assistance until its distribution to the eligible beneficiaries.

F. Feedback and Grievance Mechanism

- 1. All feedback relating to the implementation of the **CFSMFF** shall be forwarded to the respective IAs, which shall be resolved in accordance with the policies and procedures; and
- 2. Feedback which cannot be resolved by the respective RPCT shall be elevated to the Office of the Undersecretary for Operations for resolution and appropriate action.

VI.INSTITUTIONAL ARRANGEMENTS

A. DA Central Office

- 1. Comply with the documentary requirements to secure budget allocation and ensure the timely release of funds intended for the CFSMFF;
- 2. DA ICTS to provide the e-vouchering system which will be used for the efficient monitoring and timely distribution of the food assistance;
- 3. DA-ICTS to provide access to the e-vouchering system dashboard to DA-Accounting Division for monitoring and report generation;



- 4. DA-ICTS to assist the IAs and RFOs in the notification of the transaction codes to beneficiaries via text blast system;
- DA Strategic Communications Office to produce information, education, and communication materials, and prepare media releases on CFSMFF for dissemination to various program stakeholders;
- DA shall submit regular reports to oversight agencies of CFSMFF Program cash and food grants distributed and paid to beneficiaries using the various modes of payments; and
- 7. DA shall open and maintain a Savings Account for the DA-CFSMFF Program Fund Account in DBP Commonwealth Branch where the program fund and service fees shall be settled.

B.Implementing Agencies (IAs)

- 1. Lead the overall implementation of the CFSMFF program;
- Prepare the master list of qualified validated farmers and fishers based on the approved eligibility criteria for CFSMFF beneficiaries;
- 3. Encode the final eligible beneficiaries list to the FFRS;
- IAs to notify the beneficiaries of the unique reference code for food and cash;
- 5. Submit the list of eligible and registered farmers and fishers under CFSMFF program to DA-CO through DA-FOS copy furnished DA-ICTS with corresponding certification;
- Resolve concerns within their jurisdiction and endorse to DA-Central Office concerns that can't be resolved at their level; and
- 7. Sign a Data Sharing Agreement with the involved IAs and DA.

C.DA Regional Field Offices (DA-RFOs)

- 1. Lead the overall implementation of the CFSMFF program under the corn sector;
- 2. Create a Regional Program Coordinating Team convened by the FOD and shall be duly represented by all regional counterparts of implementing agencies to oversee program implementation;



- Prepare the master list of qualified validated corn farmers based on the approved eligibility criteria for CFSMFF beneficiaries;
- 4. Prioritize encoding of registered farmers eligible under the CFSMFF criteria to the FFRS;
- 5. Encode the list of validated eligible and registered corn farmers under CFSMFF program to FFRS and provide corresponding certification to DA CO through FOS;
- 6. Lead the sending of notification of reference codes and voucher codes to the corn farmer beneficiaries;
- 7. Through the FOD and AMAD, shall coordinate the actual distribution schedule and monitor the conduct of related activities;
- 8. Through AMAD, facilitate the recognition of the participating suppliers; and
- 9. Resolve concerns within their jurisdiction and endorse to DA-Central Office concerns that can't be resolved in the regional level;

D. Local Government Units (LGUs) through the Office of the Provincial Agriculturist and City/Municipal Agriculturist

- Assist in the program implementation in their respective localities particularly in conducting information campaigns, providing feedback on implementation, and providing logistical support for mobility of farmers as needed for the program;
- Facilitate the registration of eligible beneficiaries in the RSBSA;
- 3. Submit the original copy of RSBSA forms of the eligible beneficiaries to the respective IA for encoding to the FFRS.

E.Government Financial Institution (DEVELOPMENT BANK OF THE PHILIPPINES)

E.1 For Cash Grants

1. Provide SFTP access to DA for this project (Annex C);



- 2. Provide DA with the file format of the Transaction File required by DBP to process their payment instruction/s;
- 3. Process the disbursement/transaction file for CFSMFF from the DA-ICTS received via SFTP, provided that there is sufficient funding to cover the principal amount and charges on DA-CFSMFF Program Fund Account;
- 4. DBP Commonwealth Branch to open and maintain a Savings Account for DA-CFSMFF Program Fund Account as a settlement account where the program fund and service fee shall be settled;
- Submit claimed transaction reports regularly via secured electronic means to DA-CO through DA-ICTS copy furnished DA-FOS;
- 6. DBP Commonwealth Branch/DBP FDSOD shall provide system-generated Monthly Claimed and Unclaimed Transaction Reports to DA-OSEC Accounting Division transmitted thru Secured File Transfer Protocol (SFTP), for Cash Pick Up within fifteen (15) working days after the last day of the payout month containing the following:
 - Unclaimed Transactions:
 - Date Processed
 - Reference Number
 - Beneficiary Name
 - Amount
 - ii. Claimed Transactions
 - Reference No
 - Date Processed
 - Beneficiary Name
 - Amount
 - Date Claimed
 - Address

A hard copy of the Claimed and Unclaimed Transactions shall be provided by the DBP Commonwealth Branch/DBP FDSOD shall be provided within thirty (30) days after the end of the program;



- 7. DBP to issue the Status Report of the Total Amount Disbursed and Number of Paid and Unpaid Beneficiaries per province;
- 8. DBP to issue certified true copy of liquidation certification within fifteen (15) calendar days after submission of liquidation documents (e.g. List of Paid and Unpaid beneficiaries;
- 9. Provide the DA- Accounting Division with access to the DBP's Online portal to view and/or download their bank balances and transaction history for a more efficient and convenient way of monitoring the DA CFSMFF Program Fund Account; and
- 10. At the end of the Program, all unclaimed reimbursement claims shall be returned to DA within fifteen (15) days from the date of receipt of a written notice from DA, net of the Service Fee per beneficiary.

E.2 For Food Grants

- 1. Receive via SFTP the settlement report of successful transactions of food assistance granted under the CFSMFF program; and
- Process the crediting to the account of DA recognized suppliers the corresponding amount of payment based on the settlement report submitted by DA ICTS, provided that there is sufficient funding to cover the principal amount and charges on DA-CFSMFF Program Fund Account.

F. CFSMFF Beneficiaries

- Shall be accommodated, based on the procedures as agreed upon by DA and DBP/DBP Accredited Payout Outlet;
- Accomplish and submit all required documents and present transaction code (cash) and voucher code (food) upon claiming;
- 3. Withdraw immediately, once available, the financial assistance to avoid the account being tagged as a "non-moving" account;
- 4. May issue authorization letter to their authorized representatives to be able to claim assistance in case of quarantine restrictions and special health reasons; and





5. Claim once available, the food assistance from the DA accredited supplier.

VII. OTHER TERMS

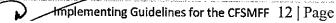
- 1. NOTICES. The Parties shall communicate regularly and shall use any available means of communication including electronic means (email) which shall be considered as official documents wherein any unknown reproduction of these documents without the consent of both Parties shall be considered for penalization.
- 2. OTHER AGREEMENTS. The Parties shall execute such other agreement/s including the implementing rules which are necessary to implement the terms of this Agreement, the same to be deemed as integral parts hereof.
- 3. The Parties shall endeavor to implement a non-intrusive and secure automated system of data exchange that will allow the respective Parties' IT applications and databases to communicate with each other in real time.
- 4. CONFIDENTIALITY. Each Party agrees to hold in strict confidence any Confidential Information disclosed to or obtained by it and shall use such Confidential information only in connection with the purposes of this JMC.

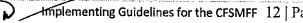
For purposes of this provision, Confidential Information means any and all information disclosed by a party (Disclosing Party) to, or obtained by, the other Party (Receiving Party) in any manner, that, as a result of, or in connection with this JMC, by its nature, is considered proprietary and confidential, regardless of whether such information is specifically labeled or described as such including, but not limited to, proprietary information, and personal data, financial data, business plans or proposals, agreements of the Disclosing Party with third parties, and any representations by any officer, employee or representative of the Disclosing Party. Provided, however, that Confidential Information shall not include the:

- Information that is generally available to the public other than as result of disclosure in violation of this JMC:
- Information available to the Receiving Party on non-confidential basis without an express restriction on disclosure;



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- iii. Information which is required to be disclosed by any court, tribunal or regulatory authority or by any requirement of law, legal process, or regulation; or
- iv. Information that the Disclosing Party expressly agrees in writing may be disclosed by the Receiving Party to third parties.

The Receiving Party agrees that Confidential Information shall not be disclosed to third parties without the prior written consent of the Disclosing Party, and that each Party shall exercise the same degree of care as it does not desire to publish, disclose, or disseminate. The obligation of confidentiality shall continue in full force and effect notwithstanding the termination of this JMC. The parties agree to abide by Republic Act no. 10173 or Data Privacy Act of 2012, its implementing rules and regulations and the issuances by the National Privacy Commission with regard to the handling of Confidential Information.

5. **INDEMNITY.** A Party shall hold the other Party, and the other Party's officials and employees, free and harmless from any liability to third parties that may rise out of fault or negligence of that Party or that Party's official employees.

VIII. AMENDMENT

The provisions, exhibits and annexes of this JMC may be amended or supplemented as deemed necessary and agreed upon by both parties.

IX. SUPPLEMENTAL GUIDELINES

All IAs may issue their supplemental guidelines subject to the approval of the National Program Coordinating Team (NPCT).

X. EFFECTIVITY



This joint memorandum circular shall take effect immediately upon signing and will remain valid until revoked in writing by competent authority. Likewise, it shall be published in the DA Website and shall be filed under the Office of the National Administrative Register (ONAR). It shall be reviewed, amended or supplemented as the need arises.

Done this __qth__ day of __NOVEMBER___ 2020, Diliman, Quezon City, Philippines.

DEPARTMENT OF AGRICULTORE
IN replying pis cite this code:
For Signature: S-11-20-0214
Received: 11/10/2020 10:58 AM

WILLIAM D. DAR, Ph.D.

Secretary
Department of Agriculture

EMMANUEL G. HERBOSA

President and CEO Development Bank of the Philippines

EDUARDO B. GONGONA

Bureau of Fisheries and Aquatic Resources

ALLEN A. CAPUYAN

Chairperson National Commission on Indigenous Peoples BENJAMIN K. MADRIGAL, JR

Philippine Coconut Authority

HERMENIGILDO R. SERAFICA

Administrator Sugar Regulatory Administration

Annex A

Criteria for Selection and Determination of Implementing Agencies



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF AGRICULTURE PHILIPPINE COCONUT AUTHORITY

Elliptical Road, Diliman, Quezon City 1101 Tel. No.: (02) 8928-4501 to 09 Fax. No. (02) 8926-7631

http://www.pca.da.gov.ph

MEMORANDUM

DOC REF NO **EFFECTIVITY DATE** REVISION NO NO OF PAGES

TO

ENGR. ROY M. ABAYA

Director, FOS

DATE

30 October 2020

SUBJECT

UPDATED ELIGIBILITY CRITERIA FOR THE IDENTIFICATION OF

BENEFICIARIES FOR THE CASH AND FOOD SUBSIDY FOR

MARGINALIZED FARMERS AND FISHERFOLKS (CFSMFF)

To ensure faithful compliance with the goal of the Program, we are submitting herewith the updated eligibility criteria for CFSMFF incorporating additional qualification of farmer-beneficiaries as follows:

1.) Coconut farmers (landowners) listed in the National Coconut Farmers Registry System (NCFRS) and the Registry System for Basic Sector in Agriculture (RSBSA)

2.) Farmers owning an absolute area of and planted to coconut between 0.5-1.0 hectare (ha)

3.) Farmers from major coconut growing provinces (first priority)

4.) Non recipients of government cash assistance i.e. Financial Subsidy for Rice Farmers (FSRF) of the DA, DSWD's SAP and 4Ps, DOLE-CAMP, SSS, Incentivized PCA projects

5.) Farmers earning a monthly income below PHP 21,914.00 classified as low income

to poor per monthly income bracket classification (PIDS 2018)

6.) non- government officials and employees (regular and Contract of Service) including barangay officials

For information and consideration.

MADRIGAL, JR

"A fond-spenta Philippings with

Administrator







Republic of the Philippines Department of Agriculture BUREAU OF FISHERIES AND AQUATIC RESOURCES PCA Building, Elliptical Road, Diliman, Quezon City 1101 Tel. No. (632) 929-9597 Fax No.: (632) 929-8074

22 September 2020

FISHERIES OFFICE ORDER NO. 142 Series of 2020

SUBJECT

GUIDELINES ON THE SELECTION OF BENEFICIARIES FOR THE CASH AND FOOD SUBSIDY FOR MARGINAL FARMERS AND FISHERFOLK (CFSMFF)

In the exigency of service and in order to effectively and efficiently implement the Cash and Food Subsidy for Marginal Farmers and Fisherfolk (CFSMFF) Program of the Department of Agriculture in providing compensation to a projected reduction or loss of income of farmers and fisherfolk arising from COVID-19, the following guidelines are hereby adopted to ensure proper identification of target beneficiaries from the Fisheries Sector, viz.:

- Must be a registered fisherfolk under the Municipal Fisherfolk Registration System or FishR;
- 2. Must be one of the affected fisherfolk and fishery-related workers;
- 3. Not a recipient of cash grant or social amelioration package from other government entities (i.e. DSWD, DOLE, etc) during the period of the pandemic;
- 4. Neither a member of the Pantawid Pamilyang Pilipino Program (4Ps) nor currently employed as government employee (regular, contractual/job order, or elected official).

All Orders/Memoranda inconsistent herewith are deemed revoked.

This Order takes effect immediately and shall remain in force until revoked in writing.

EDUARDO B. GONGONA
Undersecretary for Fisheries, DA and

National Director, BFAR

A food-secure Philippines





Republic of the Philippines Department of Agriculture

SUGAR REGULATORY ADMINISTRATION

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101 TIN 000-784-336

MEMO-PPSPD-2020-OCT-047

MEMORANDUM

October 27, 2020

FOR

: SECRETARY WILLIAM D. DAR, Ph. D.

Department of Agriculture

FROM

: HERMENEGILDO R. SERAFICA

Administrator

SUBJECT

: Submission of Criteria and Number of Indicative Beneficiaries of

Financial Assistance for Marginalized Sugarcane Farmers

The Sugar Regulatory Administration hereby submits the following documents pertaining to distribution of cash and food subsidy to sugarcane farmers under the Bayanihan II:

- 1. Eligibility criteria in selecting the sugarcane farmers-beneficiaries
- 2. Indicative number of beneficiaries per province

Thank you very much for your continued support to the sugarcane farmers.









SUGAR REGULATORY ADMINISTRATION FINANCIAL SUBSIDY TO MARGINALIZED SUGARCANE FARMERS

I. CRITERIA FOR SELECTION OF TARGET BENEFICIARIES

There are 29,702 sugarcane farmers who will benefit from the financial subsidy. Distribution of the cash and food subsidy will cover 15 sugarcane-producing provinces of the 26 sugarcane milling districts and nine (9) sugarcane-producing provinces for muscovado production outside the milling districts.

Criteria for selection and evaluation are:

- Total landholding of farmer devoted to sugarcane is 3 hectares and less.
- b. The farmer-beneficiary is the actual tiller of the land.
- c. The farmer is registered to Municipal/National Registry System of Basic Sectors in Agriculture
- d. The farmer is not yet a beneficiary of any government program, e.g. block farm (being implemented by SRA and DAR), Social Amelioration Program under Bayanihan during Covid 19 pandemic, Conditional Cash Transfer (4Ps), and other forms of assistance during the pandemic.

II. METHOD OF SELECTION OF TARGET BENEFICIARIES

- a. Proportional allocation. Number of target beneficiaries per mill district, per province, shall be based on the total area for CY 2019-2020.
- Ranking of farmers shall be bottom-up. Farmers with lowest area of landholdings devoted to sugarcane shall be prioritized.
- c. List of beneficiaries shall be selected/identified using the latest SRA planters' directory stored in SRA database.
- d. Final list and names of beneficiaries per mill district and per province shall be determined by the SRA Extension Services Divisions and to be endorsed by the Deputy Administrator for Research, Development and Extension to the Office of the Administrator.

Recommended by:

Approved by:

ATTY. IGNACIOS. SANTILLANA

Deputy Administrator

Research, Development & Extension

HERMENEGILDOR. SERAFICA

Administrator

4

SUGAR REGULATORY ADMINISTRATION

Financial Subsidy to Marginalized Sugarcane Farmers under the Bayanihan II

Indicative List of Beneficiaries per Municipality

Region	Province	No. of Farmers		
	Kalinga	15		
CAR	Mountain Province	365		
1	Ilocos Sur	96		
2	Cagayan	330		
2	Isabela	74		
	Tarlac	655		
3	Pampanga	313		
	Batangas	1,264		
4-A	Cavite	17		
	Camarines Sur	251		
5	Albay	50		
	Negros Occidental	13,027		
	Iloilo	1,407		
6	Capiz	816		
	Antique	500		
	Negros Oriental	3,101		
7	Cebu	421		
8	Leyte	439		
4.0	Bukidnon	1,684		
10	Bukidnon	2,886		
11	Davao Del Sur	872		
	North Cotabato	1,021		
12	Sultan Kudarat	84		
	South Cotabato	11		
	Maguindanao	6		
BARMM	Lanao del Sur	7		
OTAL		29,702		

Recommended by:

ATTY. IGNACIO S. SANTILLANA Deputy Administrator, RD&E

Approved by:

HERMENEGILDO R. SERAFICA

Administrator

7



Republic of the Philippines OFFICE OF THE PRESIDENT

NATIONAL COMMISSION ON INDIGENOUS PEOPLES

6th and 7th floors, Sunnymede IT Center, 1614 Quezon Avenue, Quezon City Tel. nos.: 373-9534 | 373-9578 | Telefax: 373-09765
Website: www.ncip.gov.ph | email: chairpersonsoffice@gmail.com

CRITERIA FOR SELECTING IP FARMERS /FISHERFOLKS FOR THE DA CASH AND FOOD ASSISTANCE

NO.	CRITERIA OR QUALIFICATIONS
1	Must be an IP residing in his/her AD/land/community or city/municipality, endorsed by IPS or recognized/validated elders/leaders/IPMRs in their
2	Must be an IP farmer (rice, corn, sugarcane, coconut, vegetable gardener, tobacco, livestock's, vendor, laborers, processing); and fisherman/fisherwoman (laborer/worker, vendor, processing)
3	Poor, needy or living below poverty level (hunters or food gatherers, subsistence farmers, cannot sustain nutritious food three times a day, and daily income of less than P150.00 pesos)
4	Final list be approved by NCIP Officials before endorsing to DA

Approved:

ALLEN A. CAPUYAN Chairperson

15-2020-10-2

NA 1



Republic of the Philippines OFFICE OF THE SECRETARY

Elliptical Road, Diliman 1100 Quezon City

October 22, 2020

MEMORANDUM FOR THE SECRETARY

FROM

DR. HORENZO M. CARANGUIAN

Director, National Corn Program

SUBJECT:

ELIGIBILITY CRITERIA FOR THE SELECTION OF CORN FARMER

BENEFICIARIES FOR THE CASH AND FOOD SUBSIDY FOR

MARGINAL FARMERS AND FISHERFOLK (CFSMFF)

In line with the proposed Cash and Food Subsidy for Marginal Farmers and Fisherfolk (CFSMFF) which aims to provide direct cash and food assistance to eligible smallholder farmers affected by the CoVid-19 Pandemic for the 2020 second cropping season and augment their income due to the disruptions in agricultural activities, the National Corn Program shall cater to smallholder corn farmers who adhere to the following eligibility criteria, to wit:

- a. Farmers with 1 hectare and below landholding, duly registered in the Registry System for Basic Sectors in Agriculture (RSBSA) and encoded in the Farmers and Fisherfolk Registry System (FFRS);
- b. Farmers from cities under 5th to 6th income classification and municipalities under 4th to 6th income classification; and
- c. Farmers who are **not covered by other Social Amelioration Programs** for other commodities, the Department of Social Welfare and Development, and other government agencies.

Further, based on the above-mentioned criteria, we would like to furnish your office with the attached indicative breakdown of corn farmer beneficiaries.

Table 1. Regional Breakdown of Target Corn Farmer Beneficiaries for CFSMFF.

Region	No. of Provinces	Number of Target Farmer Beneficiaries		
CAR	6	9,839		
Ilocos Region	4	14,020		
Cagayan Valley	5	11,089		
Central Luzon	6	979		
CALABARZON	5	1,413		
MIMAROPA	4	3,427		
Bicol Region	6	12,410		
Western Visayas	6	5,971		
Central Visayas	4	70,564		
Eastern Visayas	6	7,788		

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Region	No. of Provinces	Number of Target Farmer Beneficiaries		
Zamboanga Peninsula	3	27,912		
Northern Mindanao	5	29,426		
Davao Region	3	790		
SOCCSKSARGEN ¹	0	0		
Caraga	5	2,395		
TOTAL	68	198,023		

^{1.} There are no cities and municipalities in SOCCSKSARGEN that fall under the income classification stated in the eligibility criteria for the selection of corn farmer beneficiaries.

Thus, these eligibility criteria shall be included under Annex A: Criteria for Selection and Determination of Implementing Agency of the Implementing Guidelines of the Cash and Food Subsidy for Marginal Farmers and Fisherfolk (CFSMFF).

For your approval.

Recommending Approval:

ENGR. AĶIEL T. CAYANAN Undersecretary for Operations

Approved/Disapproved:

WILLIAM D. DAR, Ph. D

Secretary

in replying pis cite this code : For Signature: S-10-20-0623

Received : 10/29/2020 11:05 AM

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Annex B

Supplier Recognition Guidelines and Conforme



Conforme Form for Suppliers and Distribution Partners FOOD SUBSIDY TO MARGINALIZED FARMERS AND FISHERFOLK

Pursuant to Republic Act. No. 11494 or the Bayanihan to Recover as One Act signed on September 11, 2020, the government was tasked to create programs that will help revitalize the country's economy amidst pandemic brought by COVID-19.

The Department of Agriculture was mandated to provide extension support, direct cash or loan interest rate subsidy qualified farmers and fisher folk whose livelihood were greatly affected by the pandemic. Under the Bayanihan Stimulus Package for Agriculture Sector, the DA shall implement Social Protection and Social Amelioration Projects where the Cash and Food Subsidy for Marginal Farmers and Fisherfolk (CFSMFF) was part of the priority intervention.

The CFSMFF aims to provide direct financial and food assistance to eligible farmers and fisher folk nationwide. The food subsidy shall be given in the form of e-voucher which the beneficiary could use to purchase rice, chicken and/or egg worth Two Thousand Pesos (Php 2,000.00) per beneficiary.

In view of this, the DA calls for suppliers of rice, chicken and egg who are interested to become KADIWA Partner Supplier who shall supply and serve as distribution partner to bring the food subsidy to the beneficiaries.

the pa	yment for goods si	ubject to t Memorand	the Philippines (DBP), the partner supplier shall receive he approved payment settlement scheme for this project lum Circular, series of 2020.
			e Supplier hereby confirms to participate and agrees to ponsibilities for this program:
1.	Supply locally sou chicken and/or e		(indicate if supplying rice,
2.			and quality standards for rice, chicken and/or egg with adding and distribution of goods;
3.	Agrees to follow	the Price F	lange basis set forth for this program;
			per sack of 25 kilograms
			per kilogram
			per kilogram
	Egg:	Php	per tray





Please consider the cost of delivery/distribution of above items in the submission of price range offered for the program.

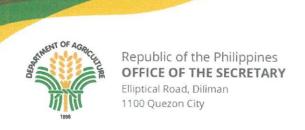
- 4. Ensure that there is adequate storage and logistics facilities to ensure food safety and quality as well as timely delivery of goods to the designated venues/outlets;
- 5. Facilitate the distribution of goods at the identified drop-off locations and venues like City/Municipal Hall or to the areas to be advised by the DA Coordinator;
- 6. Commits to supply/distribute food subsidy in the following areas o:

Check preference: within the region only, specify areas	
inter regional operations, specify other regions that may be covered	
(Please specify barangays, municipalities, provinces that may be covered. Use additional sheets necessary.)	a:

- 7. Ensure that there is available and functioning android tablets/phones that will be utilized for this project;
- 8. Comply with the health and safety protocol for the prevention and control of COVID-19;
- 9. Designate a Coordinator for this project and assign support staff to ensure orderly distribution of goods to the beneficiaries following the distribution mechanism of this project;
- 10. Agrees to open an account at any branch of Development Bank of the Philippines (DBP) or nominate a bank account maintained with a PESONet participating bank were proceeds will be electronically transferred and allows to deduct the Php 50.00 bank transfer fee per transaction; ^b
- 11. Agrees on the payment settlement period with the DBP, which is 1 or 2 banking days after the submission of the actual number of goods claimed.
- 12. Agrees to issue Official Receipt as may be requested by DBP or concerned parties under the program.
- 13. Agrees to submit reports on sales consummated and other related information relative to this project.

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14. Should any untoward incident happen, takes full responsibility as to the quality goods and actual distribution to beneficiaries.

CONFORME:
Name of Company
Name and signature of authorized representative
Designation
Contact information
Date accomplished:
Notes:
a Required to specify the areas the suppliers are willing to cover in the distribution of food subsidy.
b Special arrangement will be considered for suppliers that have limited access to DBP branches for opening of accounts
${\it Please \ do \ not \ forget \ to \ countersign \ all \ the \ pages \ of \ this \ document \ and \ its \ attachments \ before \ submission \ to \ DA-RFO\ AMAD}$
For official use of DA NOTED BY:
DA RFO Authorized Staff:
Signature over printed name Date
Additional management of the second s
Additional page:









PROVISION OF FOOD SUBSIDY TO MARGINALIZED FARMERS AND FISHERFOLK

Background:

Pursuant to Republic Act. No. 11494 or the Bayanihan to Recover as One Act signed on September 11, 2020, the government was tasked to create programs that will help revitalize the country's economy amidst pandemic brought by COVID-19.

The Department of Agriculture was mandated to provide extension support, direct cash or loan interest rate subsidy to qualified farmers and fisher folk whose livelihood were greatly affected by the pandemic. Under the Bayanihan Stimulus Package for Agriculture Sector, the DA shall implement Social Protection and Social Amelioration Projects where the Cash and Food Subsidy for Marginal Farmers and Fisherfolk (CFSMFF) was part of the priority intervention. A total of Six Billion Five Hundred Million pesos (Php 6,500,000,000.00) is allocated for Social Protection and Social Amelioration Projects where the Cash and Food Subsidy for Marginal Farmers and Fisherfolk (CFSMFF) is included.

The CFSMFF aims to provide direct cash and food assistance in the amount of Five Thousand Pesos (Php 5,000.00) to eligible beneficiaries from the different sectors in agriculture and fisheries registered in Registry System for Basic Sectors in Agriculture (RSBSA). This shall be given in the form of cash, worth Three Thousand Pesos (Php 3,000.00) and e-voucher to purchase the food subsidy which is Two Thousand Pesos (Php 2,000.00) worth of rice (Php 1,000.00), chicken (Php 600.00) and/or egg (Php 400.00) shall be provided to the beneficiaries.

Objectives:

- Provide secure and direct cash and food assistance to eligible smallholder farmers and fisherfolk affected by the pandemic, COVID-19;
- 2. Give market support to local producers of rice, chicken, and eggs; and

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3. Give source of livelihood to farmer, farmer cooperatives and associations, and micro to medium enterprises as distribution partners in the program.

Implementing Mechanism involving AMAS and AMADs:

In the Implementing Guidelines of the CFSMFF (JMC no._ series of 2020), the Agribusiness and Marketing Assistance Service (AMAS) and its counterpart in the regions, the Agribusiness and Marketing Assistance Divisions (AMADs) shall be responsible in providing a list of suppliers of rice, chicken and egg that will handle food assistance distribution to the eligible farmer and fisherfolk beneficiaries.

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The AMADs shall follow the KADIWA Recognition of Suppliers and shall identify interested partners who will become the **Suppliers and Distribution Partners for CFSMFF Program.** Interested parties shall sign the Conforme Form, which enumerates the roles and responsibilities of the **Suppliers and Distribution Partners.**

In coordination with DA Regional Coordinating Team for CFSMFF, the AMAD shall assist the suppliers in the distribution of goods and monitor the sales consummated from this direct marketing facilitation assistance for the CFSMFF. AMAS shall consolidate the reports to be submitted by the DA-AMADs.

Criteria and requirements for submission for Recognition of KADIWA Partner Suppliers¹

Criteria for Selection of Suppliers

- 1. Farmer, farmer groups, fishers and fisherfolk organization and farm enterprises with marketable volume and willing to supply locally produced rice, chicken and egg. ²
- 2. Willing to handle the direct marketing of quality food products
- Has staff complement and logistics facilities to handle volume of products for distribution. (The suppliers may be allowed to hire or rent services of logistics company to augment necessary logistics requirements in the distribution of food subsidy);
- 4. Willing to distribute goods to the identified areas or venues

Must submit the following requirements:

- Duly accomplished and signed Agri-Fisheries Enrollment Form/ Farmer and Fisher folk Enterprise Development Information System (FFEDIS)³
 Duly accomplished and signed Suppliers Participation Form
 Scanned copy of Certificate of Registration:
 - For cooperatives, scanned copy of Certificate of Registration issued by CDA
 - For associations, corporations and other groups, scanned copy of DOLE/SEC Registration
 - For sole proprietors, scanned copy of DTI Registration or updated Business/Mayor's Permit
 - o BIR Certificate of Registration
 - Letter endorsement from NCIP or concerned government agency⁴

¹Simplified procedure for facilitation of direct market linkaging under CFSMFF Program

² Priority shall be given to farmer cooperative and associations (FCAs) and farm enterprises. If the existing FCAs in a particular location/region cannot supply the required volume of rice, chicken and egg, other interested suppliers may be tapped, due to urgency and to avoid delay in the provision of food assistance during the State of Calamity (Presidential Proclamation 1021 on September 16, 2020).

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Pending the registration to FFEDIS, those who have complied the requirements for the registration to FFEDIS and filed their application for registration will be considered to avoid delay of implementation of CFSMFF.
4For the CFSMFF program, consideration shall be given to IPs or groups that are willing to participate as supplier but still needs to secure proper registration to government agencies.

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Farmers and Fisherfolk Enterprise Development Information System (FFEDIS) **AGRI-FISHERIES ENTERPRISE ENROLLMENT FORM**

FORM A Registration No.:

GENERAL INFORMATION							
Registered Enterprise Name Business Address			***************************************				
If production, farm site/location							
Name of Head of Enterprise :	-		Name of Conta	act Person			
Designation/ Position :			Designation/ P				
Business Email Address :			Business Ema				
Business Tel. Nos.:			Business Tel.				
Mobile Nos. :			Mobile Nos. :	1100			
	***************************************	Assets			vahin (if annuative(annuative)		
Type of Business Ent					rship (if cooperative/association) f members:		
☐ Single proprietor		☐Micro-scale (Up to	₱ 3,000,000)	Total No. C	i illellibers		
☐ Individual Farmer				F	-) Fisher(ne)		
RSBSA Registered? □YES			00,001-19 15,000,000)		o.)Fishers(no.):		
If yes, indicate RSBSA No		☐Medium-scale (₱ 15,000,001- ₱ 100,000,000)			No.:		
□Cooperative			,000,001 and above)		No.:		
□Association		Membership in any ir	ndustry association:		If corporation, % ownership		
□Corporation	1	1.		Filipino:	Filipino:%		
□Non-Government Organization	(NGO)	2.		Foreign:	%		
Nature of Business (please	Primary	Secondary	Customers/ target ma	rket of primary business (ple	ase click appropriate boxes)		
click appropriate boxes)	business	business	Customers/ target ma	iner or printing business (pie	ээг этог өрргөрт хог дологу		
☐ Production			□End Consumer				
☐ Processing			☐Trader. Specify type:				
□Trading/Wholesaling			☐ Retailer				
☐ Retailing		-	☐ Institutional buyer (sp	pecify type):			
					ecify country)		
☐ Manufacturing			1				
☐Transport/Logistics			☐Others (please specif	fy):			
□Warehousing							
□Services							
Others:							
Agriculture and Fishery Comm	aditios/Draducti	(Please check ann	onriate hoves)				
Commodity Group	outtes/Floudet	s (Flease clieck appl		ts (please specify)			
□ Cereals	□ Rice	☐ Corn (food) ☐		va Others, specify:			
☐ Lowland vegetables	☐ Eggplant		Squash Sitaw C				
	□ Potato	☐ Cabbage ☐ Carrots ☐ Pechay baguio ☐ Others, specify:					
☐ Upland vegetables					Others, specify:		
☐ Fruits and Nuts	☐ Mango				Others, specify:		
☐ Spices	☐ Garlic	Onion, specify:	MENU NUMBER OF THE PARTY OF THE		Utilers, specify.		
☐ Root crops	☐ Sweet pot		Sabi Others, specify:				
☐ Poultry Products	☐ Chicken (I	ive) Dressed ch	nicken Chicken eggs	☐ Salted Eggs ☐ Quail Egg	gs		
☐ Livestock Products	☐ Live Anima	Live Animals, specify: Pork Beef Processed meat, specify:					
	☐ Milk and d	Milk and dairy products, specify:					
☐ Fisheries and Aquaculture	☐ Bangus	Bangus Tilapia Galunggong Dried fish Others, specify:					
☐ Industrial Crops and Products	☐ Cacao	☐ Coffee ☐ Ru	A STATE OF THE PARTY OF THE PAR	A CONTRACTOR OF THE PARTY OF TH			
☐ Others:	☐ Coconut p	roducts, specify:		☐ Sugar ☐ Others, speci	fy :		
	(DI		attack assumed conv/ nb/	atacany of those)			
Business Registration/Permits	(Please check a	applicable boxes and	attach scanned copyr pho				
Permits		Registration No.	Date issued (mm/dd/yyyy)	Valid Until (mm/dd/yyyy)	Place Issued		
Legal Entity			(
	-						
□SEC □DOLE							
□CDA □DTI	1						
☐ Mayor's/Business Permit							
	BAI, NMIS, PCA	, SRA, FDA, LTO, G	AP, GMP, Organic, Halal,	HACCP, etc.)			
☐ Mayor's/Business Permit	BAI, NMIS, PCA	, SRA, FDA, LTO, G	AP, GMP, Organic, Halal,	HACCP, etc.)			

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I hereby declare that	t all information indicated a	above are true and correct, and that they may be used by Department of Agriculture for the purpo	ses of registration to
the Farmers and Fis	herfolk Enterprise Develop	oment Information System (FFEDIS) and other legitimate interests of the Department pursuant to	its mandates.
AFFIANT-	Signature		
Authorized	Name		
Representative	Position/ Designation		
Date Executed (mm/	(dd/yyyy)		
Place Executed			
			THUMBMARK
		DATA PRIVACY POLICY	

The collection of personal information is for documentation, planning, reporting and processing purposes in availing agri-fishery enterprise related interventions of the Department of Agriculture. Processed data shall only be shared to partner agencies for planning, reporting and other use in accordance to the mandate of the agency. This is in compliance with the Data Sharing Policy of the Department.

You have the right to ask for a copy of your personal data that we hold about you as well as to ask for it to be corrected if you think it is wrong. To do so please contact

the DA-AMAS Office at email address da.ffedis@da.gov.ph.

FARMERS AND FISHERFOLK ENTER	RPRISE DEVELOPMENT INFORMATION SYST	'EM (FFEDIS) REGISTRY	OF AGRI-FISHERY ENTERPRISES
	ENROLLMENT STUB (CLIENT'S C	OPY)	
Registration Control No.:	Enterprise Name:		
Enrollment Received/Encoded by:	Position/Designation:	Office:	Date (mm/dd/yy):
(signature over Prin	ted Name)		

THIS FORM IS NOT FOR SALE

INSTRUCTIONS ON HOW TO FILL-OUT AGRI-FISHERIES ENTERPRISE ENROLLMENT FORM

ITEM	INSTRUCTIONS/DEFINITION			
Registered/Business Name	Indicate your registered name based on your Certificate of Registration and Business Permit.			
Registration Number	This refers to the registration number issued to you upon enrollment.			
Business Address	Indicate address of the main office of the enterprise.			
Farm Site/Location	If the enterprise is engaged in production of agri-fishery commodities/products, please indicate the complete farm address of the enterprise.			
	Indicate the complete name of the head of enterprise and the contact person.			
Name of the Head of the Enterprise and Contact Person	Head of Enterprise refers to the owner (if sole proprietor), Chairman or General Manager (if cooperative/association) and CEO/President (if corporation).			
Contact Person	Contact person is any authorized representative of the enterprise to provide information and enter into transaction			
Designation/Position	Indicate the head of the enterprise and contact person's position titles, respectively.			
Business E-mail Address	Indicate the official e-mail address of the head of the enterprise and contact person, respectively. This should be functioning and working.			
Business Telephone Nos.	Indicate the official telephone number/s of the head of the enterprise. This should be functional.			
Mobile Nos.	Indicate the cellphone number/s of the head of the enterprise and contact person. This should be functional and accessible.			
Name of the Contact Person	Indicate the name of the contact person of the enterprise.			
Type of Business Entity	Tick the box applicable to the enterprise.			
Assets	Tick the box applicable to the enterprise.			
Membership in any industry association	Enumerate the name of industry associations that the enterprise is a member of.			
Membership	If the enterprise is cooperative or association, kindly indicate the total number of members, farmers and fisherfolk.			
Percentage of Ownership	For Corporation, Indicate percentage of ownership.			
	Tick applicable nature of business of the enterprise and specify whether it is a primary or secondary business.			
Nature of Business	Primary business is the major activity of the enterprise that generates its income. Secondary business refers to all other activities done by the enterprise aside from its primary business.			
Customers/target market of primary business	Identify the clients, customers and/or buyers of the primary business of the enterprise. Tick all applicable boxes. If Others, specify the particular type of clients/ customers/ buyers.			
Agriculture and Fishery	Tick applicable commodities/products supplied/required by the enterprise under each applicable			
Commodities/Products	commodity group. If Others, specify the particular agri-fishery products.			
Business Registrations/Permits Tick applicable boxes. If applicable, specify registration number, date of issuance, value place of issuance. Indicate as many certifications/permits that the enterprise has. Write information being asked is not applicable.				

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FORM B1

Department of Agriculture Agribusiness and Marketing Assistance Service (AMAS)

KADIWA AGRIBIZ PORTALSUPPLIER'S PARTICIPATION FORM

General Informat			100 Sept 100 To 100 Sept 100 S			
Registered Enterp						
Registration Numb	per			And the second second		
Supply Information	(please use separate sheet	t if necessary)				
Agriculture and Fishery Commodities/ Products Available for Sale	Specifications (e.g. for fresh produce, indicate type or variety; for processed products, indicate packaging description, size, etc.)	Available Volume for Sale	*Selling Price per Unit (Php) (indicate price and unit used)	Source of Supply Please indicate whether: a) Own Production; b) Individual Farmers; c) Producer groups; d) Traders; or e) Others e.g. Consolidator, Wholesaler; Assembler, etc.	Months available	Status (please click applicable box and indicate date)
						☐ Available ☐ Not available As of (please indicate date): ——
						☐ Available ☐ Not available As of (please indicate date):
						☐ Available ☐ Not available As of (please indicate date):
						☐ Available ☐ Not available As of (please indicate date):
						☐ Available ☐ Not available As of (please indicate date):
						☐ Available ☐ Not available As of (please indicate date):
idicated prices are	as of (please indicate dat	e):				
• *************************************	ngaged in production		commodities/ prod	 lucts, please fill-up the attac	ched Producti	on and Harvest
Delivery Arrange	ments			NO DESCRIPTION OF THE PARTY OF		
	very (i.e. daily, weekly, tv	vice a week,				
finimum volume	per delivery					
	(please click applicable l	box)	□ Pick-up at your	farm/ designated pick-up are	a (please spec	ify pick-up address/ location):
			☐ At any area	(please click applicable box, a/ location identified by the bi cific area/ location only (plead	uyer	o what area):
			□ Other mode (ple	ease specify):		

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Owned	□Hired	□None	No. of vehicle:	
Type of V	ehicle (e.g. closed van, truck, etc)	Capacity	With Food Pass (YES/NO)	
	A NAME OF THE OWNER OWNE			
A Projects/ Progra	ams interested in (please click app.	licable box)		
⊠KADIWA ni Ani at Kita Project	Kita Project	☐ Capable to conduct retail selling in Metro Manila		
		☐ Capable to conduct retail selling within the province/ region on		
Other projects/ pro	ograms	Please specify:		
☐Other projects/ pro	ograms	Please specify:		
□Other projects/ pro	ograms	Please specify:		
□Other projects/ pro	ograms	Please specify:		
hereby declare that al	l information indicated above are true and	d correct, and that they may be used by	the Department of Agriculture for the purposes of	
hereby declare that al		d correct, and that they may be used by	the Department of Agriculture for the purposes of	
hereby declare that al	l information indicated above are true and	d correct, and that they may be used by	the Department of Agriculture for the purposes of	
hereby declare that al	l information indicated above are true and	d correct, and that they may be used by	the Department of Agriculture for the purposes of	
hereby declare that al nclusion in the DA Onl	l information indicated above are true and	d correct, and that they may be used by	the Department of Agriculture for the purposes o	

INSTRUCTIONS HOW TO FILL-UP THE KADIWA AGRIBIZ PORTAL SUPPLIER'S PARTICIPATION FORM (FORM B1):

ITEM	INSTRUCTIONS/ DEFINITION			
Registered Enterprise Name	Indicate your registered name based on your Certificate of Registration and Business Permit, This should be similar with what you have indicated in the Agri-Fisheries Enterprise Enrollment Form (Form A) . This refers to the registration number issued to you upon enrollment. The said registration number is indicated at the upper right portion of your filled-up and signed Form A .			
Registration Number				
Supply Information:				
 Agriculture and Fishery Commodities/ Products Available for Sale 	List down all agri-fishery commodities/ products that you are selling/supplying. This portion should be similar with what you have ticked/clicked or indicated in the Form A under "Agriculture and Fishery Commodities/ Products".			
b. Specifications	For fresh produce, please indicate specific type or variety. For processed products and other products, indicate packaging description, size and other description and specifications.			
c. Available Volume for Sale	Indicate volume of agri-fishery commodities/ products available for sale.			
d. Selling Price	Indicate the current selling price on the day that you are filling-up the form. Please take note that the selling price is subject to change and can be updated as frequent as possible.			
e. Source of Supply	This refers to the source/s of commodities/products being sold. For this portion, you may have multiple choices. Please type appropriate source/es of supply based on the options and do not just type letters (i.e. A, C). If "Others", please specify particular source/s. See sample input below: Sample 1: Own production			
	Sample 2: Own production; Producer groups; Traders			

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f. Tenths available ical Road, Diliman 1100 Quezon City	Indicate specific months your commodities/products will be available. You may indicate all specific months or you may also indicate it in range. See sample input below: January, February, March, April OR January-April
g. Status	Click/ tick applicable box. This portion will determine the availability of your commodities/ products. If you ticked/ clicked "Available", it means that the particular commodity/ product is still available for sale. On the other hand, if you ticked/ clicked "Unavailable", it means that the commodity/ product is no longer available. This portion can be updated as frequent as possible, thus, it is important to also indicate the reference date when updating.
*Indicated prices are as of	Indicate date (month, day and year). This will be the basis in determining the validity of prices indicated in the Supply Information table under "Selling Price". This is in consideration of the fact that prices are subject to change and can be updated as frequent as possible.
Delivery Arrangements	
a. Frequency of delivery	Indicate the frequency of delivery (i.e. daily, weekly, twice a week, etc.)
b. Minimum volume per delivery	Indicate the minimum volume that you will require for you to deliver.
c. Mode of delivery	Tick/ click applicable mode of delivery. If you ticked/ clicked "Pick-up at your farm/ designated pick-up area", please specify particular address/ location for reference of interested buyer. If you ticked/ clicked "Deliver to buyer", please indicate whether at any area/location identified by the buyer or within specific area only. If within specific area only, please specify up to what area only. If "Others", specify the particular mode.
Transportation/ Delivery Services	Tick/ click applicable box/es whether "Owned", "Hired" or "None".
a. Type of Vehicle	Indicate/ list down the types of vehicle that you are currently using for your enterprise operation (i.e. closed van, truck, etc.). Indicate the corresponding capacity of each vehicle. On the third column of the table, indicate whether the vehicle has been issued with food pass or not. If issued with food pass, type "YES". If not, type "NO".
DA Projects/ Programs interested in	Tick/ click the DA Projects/ Programs that you are interested to participate in. If you ticked/ clicked "Other projects/ programs", please indicate particular project/ programs.

Note: Prior to signing, make sure that you have read the statement at the bottom portion of the form, to wit:

"I hereby declare that all information indicated above are true and correct, and that they may be used by the Department of Agriculture for the purposes of inclusion in the DA Online Portal without violating the Data Privacy Law."

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Process Flow for Accreditation of Suppliers and Distribution Partners FOOD SUBSIDY TO MARGINALIZED FARMERS AND FISHERFOLK

Agribusiness and Marketing Assistance Service (AMAD)

STEP 1:

Submission of letter of intent and requirements to AMAD



Examine all requirements submitted by the Suppliers. Incomplete documents must be denied outrightly and be returned to the applicant/s.



Recognition of KADIWA Partner Supplier

Issue a Certificate of Recognition as proof that they are recognized. The certificate shall have unique certificate number.



STEP 3:

Orientation for KADIWA Suppliers on the CFSMFF Food Subsidy Program



If interested to participate to the CFSMFF program (food distribution), supplier shall sign the Conforme Form and submit to AMAD.

STEP 4:

Briefing with Partner Suppliers on the guidelines and ICT System to be utilized for food subsidy distribution

AMAD to call for a meeting. Suppliers will officially register online following the system procedure as discussed during the briefing.



STEP 5:

Delivery /distribution of goods by partner supplier

Step 5 shall be in coordination with designated staff from different DA Implementing Agencies and RFO-FOD.

*Steps 1-3 may interchange however, for Step 4, only those who have the Certificate of Recognition can attend the Guidelines Orientation and ICT System User Training. AMAD to monitor the delivery and sales transactions of the suppliers.

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ANNEX C SECURED FILE TRANSFER PROTOCOL (SFTP) INSTRUCTION BY AUTHORIZED SIGNATORY

The :	Head,	OFW	and I	Remittance	Marketing	Department
Deve	lopme	ent Bai	ık of	the Philipp	ines	_

релегоритент рапк	or the rumppines		
	morandum of agreement, we we	between Development E ould like to request:	Bank of the Philippines
Access to the DBP S	SFTP Server:		
Uploading of Tra	ansaction File and/or ser	nding of password protec	eted transaction file via
Name of User	Access Level	Email Address	Contact Number
		}	
*Please indicate if u	ser/encoder, authorizer o	r inquiry only.	
For ID and Passwor	d Maintenance:		
Delete Reset Password			
Name of User		Use	r ID
It is understood that	::		

- 1. All payment instructions (uploaded) originating from the above list of authorized personnel shall be deemed sufficient and binding instruction for DBP to execute the money transfer in accordance with the procedures laid down in the Agreement.
- DBP shall consider as valid and binding any instruction given, transaction made and transaction inquiry by any person using our User ID and Password. We will be responsible and liable if any third party gains access to the System through the use of our ID and/or password, and we hereby agree to indemnify DBP and hold DBP harmless against any liability/costs, damages, claims suits and proceedings based upon or relating to such unauthorized access and use.

J



3.	Any cha communicate Department i signatory.	d to DBP	Foreign	and		rsonnel shal Settlement	
Thank you	1.						
Authorize	d Signatory		1	Author	ized Signa	tory	

EXHIBIT ONE LIST OF PESONET-MEMBER BANKS (as of May 31, 2020)

- 1. Al-Amanah Islamic Investment Bank of the Philippines
- 2. AllBank, Inc.
- 3. Asia United Bank Corporation
- 4. Australia and New Zealand Banking Group Limited
- 5. Bangkok Bank Public Co. Ltd.
- 6. Bank of America, N.A.
- 7. Bank of China Ltd. Manila Branch
- 8. Bank of Commerce
- 9. Bank of Florida, Inc.
- 10. Bank of the Philippine Islands
- 11. BDO Network Bank, Inc.
- 12. BDO Unibank, Inc.
- 13. Camalig Bank Inc. (A Rural Bank)
- 14. Cebuana Lhuillier Rural Bank Inc.
- 15. China Bank Savings, Inc.
- 16. China Banking Corporation
- 17. CIMB Bank Philippines, Inc.
- 18. Citibank, N.A.
- 19. Corporation Manila Branch
- 20. CTBC Bank (Philippines) Corporation
- 21. DCPay Philippines, Inc.
- 22. Development Bank of the Philippines
- 23. Deutsche Bank AG
- 24. Dungganon Bank, Inc.
- 25. East West Banking Corporation
- 26. East West Rural Bank Inc.
- 27. Equicom Savings Bank, Inc.
- 28. First Consolidated Bank, Inc.
- 29. HSBC Savings Bank, Inc.
- 30. Industrial Bank of Korea Manila Branch
- 31. ING Bank, N.V
- 32. JP Morgan Chase Bank, N.A.
- 33. KEB Hana Bank Manila Branch
- 34. Land Bank of the Philippines
- 35. Malayan Bank Savings and Mortgage Bank, Inc.
- 36. Maybank Philippines, Inc.
- 37. Mega International Commercial Bank Co., Ltd.
- 38. Metropolitan Bank and Trust Company
- 39. Mizuho Bank, Ltd. Manila Branch
- 40. MUFG Bank, Ltd.
- 41. Paymaya Philippines Inc.
- 42. Philippine Bank of Communications
- 43. Philippine Business Bank, Inc.
- 44. Philippine National Bank
- 45. Philippine Savings Bank
- 46. Philippine Trust Company



- 47. Philippine Veterans Bank
- 48. Producers Savings Bank Corporation
- 49. Rizal Commercial Banking Corporation
- 50. Robinsons Bank Corporation
- 51. Rural Bank of Guinobatan, Inc.
- 52. Security Bank Corporation
- 53. Shinhan Bank Manila Branch
- 54. Standard Chartered Bank
- 55. Sterling Bank of Asia, Inc.
- 56. Sumitomo Mitsui Banking
- 57. Union Bank of the Philippines
- 58. United Coconut Planters Bank
- 59. United Overseas Bank Limited, Manila Branch
- 60. Wealth Development Bank Corporation
- 61. Yuanta Savings Bank Philippines, Inc.