



Republic of the Philippines  
**Department of Agriculture**  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
Quezon City 1100, Philippines

**SPECIAL ORDER**

No. 837

Series of 2020

**SUBJECT: CREATION OF THE PROJECT STEERING COMMITTEE (PSC) AND PROJECT IMPLEMENTATION COMMITTEE (PIC) FOR THE ESTABLISHMENT OF THE SMART GREENHOUSE AND CAPACITY BUILDING IN THE PHILIPPINES**

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In support to the implementation of the Project entitled, "Establishment of the Smart Greenhouse and Capacity Building in the Philippines", the Project Steering Committee (PSC) and Project Implementation Committee (PIC) are hereby created, as follows:

**I. Project Steering Committee (PSC)**

Chairperson	:	Undersecretary for Operations
Co- Chair	:	Undersecretary for High Value Crops and Rural Credit
Members	:	Assistant Secretary for Operations Director, Agribusiness and Marketing Assistance Service Director, Field Operations Service Director, Information and Communications Technology Service Director, Project Development Service Director, Agricultural Training Institute Director, Bureau of Agricultural Research Director, High Value Crops and Rural Credit Executive Director, Bureau of Agricultural and Fisheries Engineering Regional Executive Director, Regional Field Office VI Regional Executive Director, Regional Field Office X Chief, Special Projects Coordination and Management Assistance Division

**Functions:**

1. Provide overall management, direction and policy guidance of the project;
2. Approve short term and long-term work and financial plan for the implementation and sustainability of the project;
3. Approve the Project Management and Operational Guidelines of the Project;
4. Approve and accept the Smart Greenhouse Operational Manual and Training Modules; and
5. Conduct annual or special meetings or as the need arises; and

The PIC in coordination with the Special Projects Coordination and Management Assistance Division (SPCMAD) shall serve as Secretariat to the PSC.

**II. Project Implementation Committee (PIC)**

**DA-RFO VI**

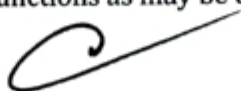
Project Manager : Dr. Corazon Arroyo, OIC Chief Research Division  
Co-Manager : EPIS-Designated  
Members : Jonifer Frades, HVCDP Focal Person, FOD  
Maria Teresa Solis, Chief AMAD  
Virginia Agreda, Chief WESVIARC  
Engr. Albert Barrogo, Chief RAED  
Dr. Eden Bautista, Director, ATI-RTC VI  
EPIS Representative

**DA-RFO X**

Project Manager : Carmelito R. Lapoot, OIC Chief Research Division  
Co-Manager : EPIS-Designated  
Members : Kersten S. Pagalan, HVCDP Focal Person, FOD  
Larry E. Paraluman, AMAD  
Engr. Deliza T. Camaro, RAED  
Lucille T. Minguez, Research Division  
Maria Lydia A. Echavez, Director, ATI-RTC VI  
EPIS Representative

**Functions:**

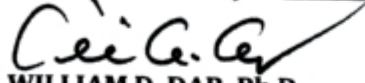
1. Monitor the progress of the project implementation and recommend measures for their viability and sustainability;
2. Provide technical support to the project implementation;
3. Prepare reports and submit to concerned agencies as needed;
4. Conduct monthly or special meetings or as the need arises; and
5. Perform other functions as may be directed by the PSC.



Expenses to be incurred for the activities related to the performance of the functions and assigned tasks shall be charged against the fund of their respective offices subject to the usual accounting and auditing rules and regulations.

This order shall take effect immediately and shall remain in force until revoked.

Done this 11<sup>th</sup> day of December 2020.



**WILLIAM D. DAR, Ph.D.**

Secretary

DEPARTMENT OF AGRICULTURE  
  
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