



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 838

Series of 2020

**SUBJECT : CREATION OF THE TECHNICAL WORKING GROUP (TWG) OF  
CENTER FOR TRANSBOUNDARY ANIMAL DISEASES (CenTrAD),  
A DA-BAI/CLSU-CVSM JOINT PROJECT**

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In the interest of the service and in order to facilitate the implementation of the Center for Transboundary Animal Diseases (CenTrAD) Project, a Technical Working Group (TWG) is hereby created to be composed of the following:


**TECHNICAL WORKING GROUP**

**Chair : Dr. Ronnie D. Domingo**  
Director, BAI

**Vice-Chair : Dr. Eduardo DL. Torne**  
Veterinarian IV

**Members :**

- Dr. Samuel B. Animas**  
Chief, Animal Health and Welfare Division
- Dr. Marivic M. De Vera**  
Chief, Livestock Research and Development Division
- Dr. Jose Eduardo G. David**  
OIC - Chief, National Veterinary Quarantine Services Division
- Dr. Edna A. Felipe**  
OIC - Chief, Veterinary Laboratory Division
- Mr. Felipe P. Reolalas, Jr.**  
Chief, Planning, Monitoring and Evaluation Section
- Ms. Alma Apduhan**  
Supervising Administrative Officer

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**The TWG shall undertake the following:**

1. Set the over-all direction and policy guidelines of the CenTrAD Project;
2. Review, evaluate and approve proposals and other requirements submitted by the project proponents;
3. Facilitate the allocation and transfer of funds for the establishment and operationalization of the CenTrAD;
4. Enable provision of assistance in the preparation of building plan and the purchase of pertinent equipment;
5. Plan joint activities with the CLSU during the implementation of the CenTrAD Project;
6. Identify and mobilize field veterinarians, animal health field workers, and other relevant stakeholders for specialized skills training on animal disease outbreak investigation, disease recognition, and other capacity enhancements;
7. Recommend the assignment of BAI employees to be stationed at CenTrAD;
8. Organize the needed planning workshops for crafting the roadmap for the research and production of animal vaccines in the Philippines;
9. Establish linkages and collaborative undertakings for the smooth implementation of the project; and
10. Provide recommendations and suggestions for the improved project implementation for submission to the DA.

**PROJECT MONITORING AND EVALUATION TEAM**

**MS. RHODA N. ESTERO**

**MS. KATHLEEN RAE H. CORCUERA**

**MS. ZYRA DL. ARGANOZA**


Accounting Section

Livestock Research and Development Division

Planning, Monitoring and Evaluation Section

The Project Monitoring and Evaluation Team shall have the following duties:

1. Monitor and evaluate the progress of the project;
2. Secure necessary documents from the project proponents (e.g. Official Receipt through the University Accounting Office corresponding to the amount released by DA-BAI immediately upon receipt of the fund; Audited Financial Reports, Progress Reports, Terminal Reports, among others) and provide copies to the Secretariat/Support Staff, and;
3. Submit to DA and BAI the report on the status of project as result of monitoring activities.

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## SECRETARIAT/SUPPORT STAFF

**MS. MARIA LAARNI P. CERNA**  
**MS. GRACE L. GUILLERMO**  
**DR. VANESSA ROSE R. DAMASCO**  
**MS. ZYRA DL. ARGAÑOZA**

Livestock Research and Development Division  
Livestock Research and Development Division  
Veterinary Laboratory Division  
Planning, Monitoring and Evaluation Section

The Secretariat shall have the following duties:

1. Coordinate all meetings related to the CenTrAD Project;
2. Prepare proceedings of the CenTrAD Project's meetings and other relevant inputs;
3. Secure/receive necessary papers of the CenTrAD Project (e.g. Work and Financial Plan, Contingency plan for TADs, among others);
4. Retrieve, locate and archive source of knowledge and documents from the output of researches and technology generated by the project;
5. Answer all questions regarding the processing of R&D papers produced by the CenTrAD;
6. Manage and keep all documents of the CenTrAD TWG; and
7. Perform other functions as may be assigned by the Chair.

Expenses to be incurred in the performance of aforementioned tasks and other activities related to the operation and implementation of the CenTrAD Project shall be charged against the project funds and respective office.

This **Order** shall take effect immediately and shall remain in force until revoked in writing. All Orders/Memoranda inconsistent herewith are hereby superseded.

Done this 14<sup>th</sup> day of December 2020.

  
**WILLIAM D. DAR, PhD.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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