



Republic of the Philippines
Department of Agriculture
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
Quezon City, 1100 Philippines

SPECIAL ORDER

NO. 354

Series of 2021

**SUBJECT : DESIGNATION OF JORELYN D. MENDOZA AS OFFICER-IN-CHARGE (OIC),
BUDGET SECTION, FINANCE AND ADMINISTRATIVE DIVISION,
FERTILIZER AND PESTICIDE AUTHORITY (FPA)**

In the interest of the service and in view of the ongoing recruitment process for the position of Administrative Officer V, Budget Section, **MS. JORELYN D. MENDOZA, Administrative Officer II** of Finance and Administrative Division is hereby designated as **OFFICER-IN-CHARGE** of the Budget Section under the Finance and Administrative Division (FAD), **FERTILIZER AND PESTICIDE AUTHORITY (FPA)** in concurrent capacity.

As such, Mendoza shall perform the inherent functions of the above designation in addition to her present duties and responsibilities and such others as may be assigned to her by the FAD Chief.

All Officials and employees of the Agency are hereby advised of this designation and directed to give full support and cooperation to Ms. Mendoza in the performance of her duties and responsibilities.

This Order shall take effect immediately and shall remain in force until revoked in writing or as an Administrative Officer V of the Budget Section has been appointed.

All other orders inconsistent herewith are deemed revoked.

Done this 24th day of May 2021.

WILLIAM D. DAR, Ph. D.
Secretary

DEPARTMENT OF AGRICULTURE

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with empowered and prosperous farmers and fisherfolk

