



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 358  
Series of 2021

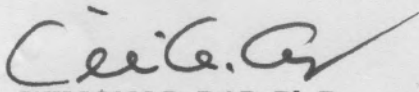
**SUBJECT : AUTHORITY TO ATTEND THE ONLINE TRAINING ON  
PRESENTATION SKILLS WEBINAR**

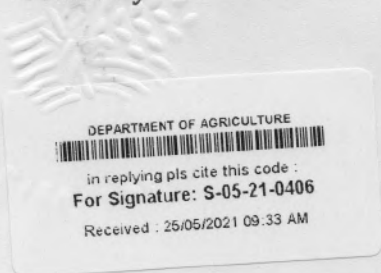
In the interest of the service, the following staff of Internal Audit Service, **Ms. JOSEPHINE M. MONTALBO**, Internal Auditor II, and **Mr. JONATHAN C. BACCOY**, Internal Auditor II, are hereby authorized to attend, on official time, the Online Training on Presentation Skills Webinar of ICON Learning on July 22-23, 2021 at 2:00 p.m. to 5:00 p.m. via Zoom.

They are authorized to collect the webinar fee of **TWO THOUSAND PESOS (P2,000.00)** each, chargeable against the DA-OSEC funds subject to its availability and the usual existing government accounting and auditing rules and regulations.

Further, they are required to submit a Learning Application Plan to the Human Resource Development Division within five (5) days after the webinar or written explanation in case of withdrawal or non-attendance to the webinar signed by immediate supervisor.

Done this 24th day of May 2021.

  
**WILLIAM D. DAR, Ph.D.**  
Secretary



*A food-secure and resilient Philippines  
with empowered and prosperous farmers and fisherfolk*

