



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 366
Series of 2021

SUBJECT: AMENDMENT TO SPECIAL ORDER NO. 535 SERIES OF 2020, THE RECONSTITUTION OF DA ASSETS DISPOSAL COMMITTEE AND TECHNICAL WORKING GROUP

In the interest of service and pursuant to Executive Order No. 309, dated March 08, 1996, as amended, the DA Assets Disposal Committee is hereby reconstituted as follows:

ASSETS DISPOSAL COMMITTEE

ROLDAN G. GORGONIO

Chairperson
Undersecretary for Administration and Finance

ATTY. ABRAHAM P. GUIAO

Vice-Chairperson
OIC-Director, Administrative Service

JUNIBERT E. DE SAGUN

Member
Chief, General Services Division

TECHNICAL WORKING GROUP

ROSANIÑA C. TALABUCON

Administrative Officer III

JALIL C. MANGONTRA

Administrative Assistant III

JOANNA O. ESPARAGOZA

Engineer IV (COS)

RONALD C. PAMITTAN

Supervising Administrative Officer

PATRICK M. VILLAFUERTE

Administrative Officer I

GENESIS P. DESUYO

Engineer III (COS)

IGNAZZKY ARELLANO

Computer Programmer II

SECRETARIAT

NELSON VAGILIDAD

Accountant III

BIANCA NOELLE A. JUAN

Administrative Officer V (COS)

JOHN REY M. LEGASPI

Administrative Officer IV (COS)

MARYBETH A. CIMA FRANCA

Administrative Assistant V (COS)


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The Committee shall supervise the disposal of old and unserviceable properties, supplies, materials and equipment and shall perform the following functions:

1. Inspect the unserviceable equipment and property to verify justification for disposal;
2. Conduct in-house appraisal value of all disposable property considering obsolescence, physical condition, market demand and result of previous biddings for similar property;
3. Recommend to the Secretary for approval, the mode of disposal as appropriate and deemed most advantageous to the government;
4. Conduct public biddings for the sale of disposable property on an "AS IS, WHERE IS" basis and to recommend corresponding award;
5. Do other functions such as but not limited to, inspection of serviceable and unserviceable government properties for transfer at no cost to DA; and
6. Supervise the Secretariat and the Technical Working Group in handling the technical and administrative matters including the safekeeping and systematic filing of Committee documents and records.

The committee members are authorized to render overtime service, if the need arises. They may also avail of necessary logistical requirements such as per diems and transportation allowances for out of town assignments subject to the existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing. All other orders inconsistent herewith are deemed revoked.

Done this 31st day of May 2021.


WILLIAM D. DAR, Ph.D.
Secretary 

DEPARTMENT OF AGRICULTURE

in replying pls cite this code :
For Signature: S-05-21-0470
Received : 27/05/2021 09:10 AM

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