



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

NO. 368
SERIES OF 2021

SUBJECT : DESIGNATION OF PERSONNEL IN THE IMPLEMENTATION OF DOST-FUNDED SPECIAL PROJECT ENTITLED "PREVALENCE OF HEAVY METALS AND PESTICIDE RESIDUES IN MILLED WHITE RICE AND CORN GRITS IN THE PHILIPPINES FOR THE PERIOD FEBRUARY 21, 2021 TO AUGUST 20, 2021"

In view of the implementation by the Food Development Center (FDC) of the DOST-funded Special Project entitled "PREVALENCE OF HEAVY METALS AND PESTICIDE RESIDUES IN MILLED WHITE RICE AND CORN GRITS IN THE PHILIPPINES FOR THE PERIOD FEBRUARY 21, 2021 TO AUGUST 20, 2021, the following personnel are hereby designated to perform duties and responsibilities as indicated opposite their names, to wit :

Name of Personnel	Position	Designation in the Project	Duties and Responsibilities	Honoraria
1. Rachel F. Rocafort	Senior Science Research Specialist	Project Leader	Directly plans, organizes, supervises the overall activities, and responsible in the implementation of the project Responsible in the preparation of progress and terminal reports of the Project Reports on the resources, finances and costing of project during quarterly meetings and project evaluations.	₱ 8,800.00/ month
2. Zerita H. Alingod	Administrative Officer V	Support Staff (level 2)	Assists the project accountant in the collation of project expenses in the preparation of financial reports required by the funding agency	₱ 1,500.00/ quarter



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Name of Personnel	Position	Designation in the Project	Duties and Responsibilities	Honoraria
3. Desiree D. Tarranco	Science Research Specialist	Support Staff (level 2)	Assists in the submission of samples for analysis to various laboratories, collation of results of analyses, conducts market surveys for the procurement of supplies and services of the projects	₱ 1,500.00/ quarter
4. Virgilia L. Betita	Administrative Aide VI	Support Staff (level 2)	Conducts inspection of prepared rice and corn samples collected from markets, farms and NFA warehouses for storage and analysis. Assists in the submission of samples for analysis to various laboratories	₱ 1,500.00/ quarter
5. Felix H. Renton	Science Aide	Support Staff (level 2)	Assists in the collection, preparation, packing and storage of experiment materials	₱ 1,000.00/ quarter

As such, they shall perform functions, duties, and responsibilities related to the implementation of the said Special Project, concurrently with their regular functions and responsibilities.

They shall be entitled to honorarium chargeable against the funds of the said Special Project entitled "Prevalence of Heavy Metals and Pesticide Residues in Milled White Rice and Corn Grits in the Philippines" and subject to all applicable laws and government accounting and auditing rules and procedures.

This Order shall take effect immediately and shall remain enforce until revoke in writing. All order and issuances inconsistent herewith are deemed revoked.

Done this 2nd day of June, 2021.


WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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A food-secure and resilient Philippines
with empowered and prosperous farmers and fisherfolk

