



Republic of the Philippines
Department of Agriculture
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
Quezon City, 1100 Philippines

SPECIAL ORDER

No. 401
Series of 2021

SUBJECT: CREATION OF A TECHNICAL WORKING GROUP FOR THE DEVELOPMENT OF EXPLANATORY MANUAL OF THE PHILIPPINE NATIONAL STANDARD (PNS) CODE OF HYGIENIC PRACTICE (COHP) FOR MEAT

In the interest of service and to ensure harmonized interpretation and understanding of the Philippine National Standards (PNS) developed by the Bureau of Agriculture and Fisheries Standards (BAFS), a Technical Working Group is hereby created to develop the Explanatory Manual (EM) of the PNS/BAFS 168:2015 Code of Hygienic Practice for Meat.

A. Composition

Advisers:

1. Director Myer G. Mula
2. Assistant Director Mary Grace Mandigma

Members:

1. Ms. Bibian Regala, Bureau of Animal Industry
2. Dr. Janine Nicole Maramag, Bureau of Animal Industry
3. Dr. Cherrie Ann Javier, National Meat Inspection Service (Meat Import Export Division)
4. Dr. Mariel Rebosura, National Meat Inspection Service (Meat Import Export Division)
5. Dr. Mae Nimfa Cruz, National Meat Inspection Service (Meat Standard Development Consumer Protection Division)
6. Ms. Roberta Riguer, National Meat Inspection Service (Meat Standard Development Consumer Protection Division)
7. Representatives, National Meat Inspection Service (Laboratory Services Division and Plan Operation Standards and Monitoring Division)
8. Dr. Jonathan Sabiniano, Office of the Undersecretary for Livestock
9. Ms. Shiela Mae Binas, Office of the Undersecretary for Livestock
10. Dr. Loida Baldrias, University of the Philippines Los Banos
11. Mr. Ryan Gonzaga, Independent Practitioner

BAFS Technical Secretariat:

1. Ms. Katrina Maminta
2. Ms. Georlene Orbista
3. Dr. Alpha Lanuza

B. Terms of Reference

The BAFS advisers shall have the following duties:

1. Guidance on the allocation or reallocation of project staff for each Technical Working Group;
2. Allocation of priorities, if necessary, to particular items of technical work; and

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3. Consideration of matters of principle raised by members, and appeals concerning decisions on new work item proposals on the final draft of the Explanatory Manual.

The TWG members shall have the following duties:

- a. Develop the Explanatory Manual of PNS COHP in Meat;
- b. Contribute actively during deliberations including submission of written comments, provision of relevant information and recommendations to ensure improvement of the document;
- b. Participate in the conduct of TWG meetings, writeshops, stakeholders consultations and other relevant activities towards the development of Explanatory Manual;
- c. Participate in the collection of data needed in the drafting and finalization of the Explanatory Manual;
- d. Serve as a resource person during stakeholders consultation and capacity building activities of LGUs, concerned Bureaus, RFOs attached agencies, corporations, and micro-small-and medium scale enterprises.

The BAFS Technical Secretariat shall have the following duties:

1. Gather and review relevant data including photographs relevant to the provisions of the Explanatory Manual;
2. Prepare initial draft of the Explanatory Manual for discussion of the TWG members;
3. Provide administrative and technical support to the TWG;
4. Manage the project work plan of the ad hoc Task Force, including monitoring of their progress against the agreed target dates; and
5. Provide administrative and technical support to the TWG.

Reimbursement and/or payment of transportation fares, per diems, food, accommodations, and honoraria for the experts, procurement of supplies/materials, and other expenses incurred relative to the accomplishment of the aforementioned tasks shall be chargeable against the BAFS Regular Funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing.

Done this 9th day of June 2021.


WILLIAM D. DAR, PhD
Secretary

DEPARTMENT OF AGRICULTURE

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