



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 410

Series of 2021

SUBJECT: AUTHORITY TO HIRE A CONSULTANT FOR THE DRAFTING OF THE PROPOSED PLANTILLA POSITIONS TO BUREAU OF AGRICULTURE AND FISHERIES STANDARDS (BAFS)

In the interest of service and in order to strengthen its functional framework to deliver its mission and major mandates, the Bureau of Agriculture and Fisheries Standards (BAFS) is hereby authorized to hire a consultant to provide technical expertise in the drafting of the proposed additional plantilla positions for BAFS.

The hiring of the consultant shall observe and shall be compliant to Commission on Audit, Department of Budget and Management Joint Circular No. 2, s. 2020 dated October 20, 2020. Most pertinent provisions are and read as follows:

6.2 Individual Contract of Service

Government agencies may enter into COS with individuals as consultants/contractors, subject to the following guidelines:

6.2.1 The term of contract between the agency and the individual contractor shall be for a maximum period of one (1) year, renewable at the option of the Head of the procuring entity, but in no case shall exceed the term of the latter.

6.2.2 Engaging the services of an individual contractor shall be subject to pertinent provisions of RA No. 9184 and its implementing guidelines, as applicable, and the existing budgeting, accounting, and auditing rules and regulations.

7.0 Limitations

7.1 Hiring under COS shall be limited to consultants, learning service providers, and/or other technical experts to undertake special project or job within a specific period. The project or job is not part of the regular functions of the agency, or the expertise is not available in the agency, or it is impractical or more expensive for the government agency to directly undertake the service provided by the individual or institutional contractor.



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7.3 COS and JO workers should not, in any case, be made to perform functions which are part of the job description of the agency's existing regular employees.

7.4 COS and JO workers should not be designated to positions exercising control or supervision over regular and career employees.

7.5 The services of the COS and JO workers are not covered by Civil Service laws, rules, and regulations, thus, not creditable as government service. They do not enjoy the benefits being received by government employees, such as leave, Personnel Economic Relief Allowance, Representation and Transportation Allowances, and other bonuses and incentives.

The payment of services of the consultant shall be charged against the approved Maintenance and Other Operating Expenses (MOOE) of BAFS.

So ordered.

Done this 14th day of June 2021.



WILLIAM D. DAR, Ph.D.

Secretary

DEPARTMENT OF AGRICULTURE

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