



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 431
Series of 2021

SUBJECT : AUTHORITY TO ATTEND THE ON-LINE "ACCREDITED EIGHT (8) HOUR ORIENTATION TRAINING (ENVIRONMENT REGULATIONS) FOR MANAGING HEADS"

In the interest of the service, **Ms. LOURDES V. TIMARIO**, Supervising Science Research Specialist of Quality Evaluation Division/Chemistry Section - Food Development Center (FDC) is hereby authorized to attend, on official time, the On-line "Accredited Eight (8) Hour Orientation Training on (Environmental Regulations) for Managing Heads" of the Pollution Control Association of the Philippines, Inc. Region IV-A (PCAPI Region IV-A) through Microsoft Teams (MS Teams) on June 29, 2021.

Ms. Timario is authorized to collect webinar fee of **TWO THOUSAND PESOS (P2,000.00)**, chargeable against DA-FDC funds subject to its availability and the usual existing government accounting and auditing rules and regulations. As such, expenses incurred beyond the approved budget shall personally shouldered by the participant as per the DBM-NBC No. 563 dated April 22, 2016.

Further, she is required to submit a Learning Application Plan to the Human Resource Development Division within five (5) days after the webinar. In case of withdrawal or non-attendance to the webinar, a written explanation signed by her immediate supervisor must be submitted.

Done this 24th day of June 2021.


WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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with empowered and prosperous farmers and fisherfolk

