



DEPARTMENT OF AGRICULTURE
Central Office

LIST OF VACANT POSITION

DATE : JULY 21, 2021

No.	Position Title	Plantilla Item No.	SG	Qualification Standards					DIVISION
				Education	Training	Experience	Eligibility	Competency	
1	AUDIO-VISUAL AIDS TECHNICIAN III	OSEC-DAB-AVAT3-51-2014	10	High School Graduate or Completion of relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Relevant MC 11, s. 1996 Career Service (Sub-professional)/ First level Eligibility	1. Videography skills 2. Oral communication skills 3. Written communication skills 4. Interpersonal skills 5. Knowledge in office productivity tools	Agriculture and Fisheries Information Division

THIS OFFICE HIGHLY ENCOURAGES ALL INTERESTED AND QUALIFIED APPLICANTS FROM ANY SEXUAL ORIENTATION OR GENDER IDENTITY (SOGI), OR PERSONS WITH DISABILITY (PWD), OR MEMBERS OF INDIGENOUS COMMUNITIES TO SIGNIFY THEIR INTEREST BY UPLOADING THE FOLLOWING TO WWW.TINYURL.COM/DACORECRUITMENTTOOL2021 (Open from 9AM to 5PM PHT only, Mondays to Fridays):

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| <ol style="list-style-type: none"> 1. Application letter indicating the position title, item number and office of the position applied for 2. Notarized or Sworn Personal Data Sheet (CSC Form 212 with passport size recent photo) 3. Work Experience Sheet (Attachment to CSC Form 212) 4. Diploma & Transcript of Records of Bachelor's Degree/Masteral Degree/PhD 5. Transcript of Records or Certificate of Units Taken for Unfinished Degrees/Courses | <ol style="list-style-type: none"> 6. CSC Eligibility/Valid License 7. Certificate of Participation or Completion of trainings/seminars attended 8. Service Record for Gov't employees (Outside DA), Certificate of Employment (For non-DA Personnel) 9. IPCR/OPCR for Jan - June 2021 with at least a Very Satisfactory rating (for permanent employees) 10. Certified photocopy of Special Order for designations in managerial & supervisory positions (for applicants to division chief levels) [If any] |
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JESSAMIN B. ARANAS
OIC - Chief, Personnel Division

DEADLINE OF SUBMISSION: JULY 31, 2021 AT THE CLOSE OF OFFICE HOURS (5:00 PM)
NOTE: ONLY APPLICANTS WITH COMPLETE REQUIREMENTS WILL BE EVALUATED