



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 460

Series of 2021

SUBJECT: DESIGNATION OF MS. EUNICE F. BIBLANIAS AS CHIEF OF THE CASH AND DISBURSEMENT SECTION UNDER THE GENERAL SERVICES DIVISION (GSD)

In the exigency of service, **MS. EUNICE F. BIBLANIAS**, Administrative Officer III, is hereby designated as **CHIEF OF THE CASH AND DISBURSEMENT SECTION**.

As such, Ms. Biblanias shall perform the following duties and responsibilities:

1. Supervise all the necessary cashiering works that includes but not limited to disbursements, collections and deposits;
2. Upon instruction of the GSD Chief, act on matters that need the actions of the GSD Chief in his absence; and
3. Perform additional duties as required by the GSD Chief.

All other assignments, designations and issuances that are inconsistent with this are hereby revoked. This order shall take effect immediately.

Done this 6th day of July 2021.


WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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