



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 465
Series of 2021

Subject: **RECALL OF Ms. JORILYN A. ROSALES TO THE GENERAL SERVICES DIVISION (GSD) AND DESIGNATION AS ALTERNATE REGULAR DISBURSING OFFICER**

In the exigency of service, **Ms. JORILYN A. ROSALES**, Administrative Assistant III is hereby recalled to **General Services Division (GSD)**. Ms. Rosales is also designated as **ALTERNATE REGULAR DISBURSING OFFICER** under GSD.

As such, she shall act as the Regular Disbursing Officer while the Chief of the Cash and Disbursement Section is on leave and/or official travel. Due to the sensitivity of the designation and to ensure the availability of a Disbursing Officer at all times, Ms. Rosales is also hereby discharged from her functions as member of the BAC-1 Technical Working Group.

Ms. Rosales shall be guided by and shall strictly comply with the existing applicable accounting and auditing rules and regulations. Furthermore, she will be bonded accordingly.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda, and issuances inconsistent herewith are deemed duly superseded.

Done this 7th day of July 2021.

WILLIAM D. DAR, Ph. D.
Secretary

DEPARTMENT OF AGRICULTURE

In replying pls cite this code :
For Signature: S-07-21-0025
Received : 07/02/2021 03:48 PM

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