



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 507

Series of 2021

**SUBJECT: REASSIGNMENT OF MS. JESELYN BERJA-SANTOS TO  
THE OFFICE OF THE UNDERSECRETARY FOR  
ADMINISTRATION AND FINANCE**

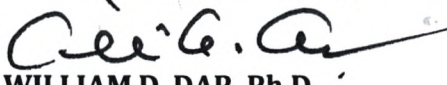
In the interest of service, **MS. JESELYN BERJA-SANTOS, SUPERVISING ADMINISTRATIVE OFFICER OF THE PROCUREMENT DIVISION** is hereby reassigned to the **OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION AND FINANCE**.

As such, Ms. Santos shall perform the functions, duties, and responsibilities inherent to the aforesaid designation and such others as may be directed by the Undersecretary for Administration and Finance.

All expenses that may be incurred in the performance of her duties and responsibilities, such as RATA, travelling, per diems and other incidental expenses shall be chargeable against the funds of DA-OSEC, and other available funds, subject to the usual government accounting and auditing rules and regulations.

This order shall take effect immediately and shall remain in force until revoked in writing.

Done this 21st day of July 2021.

  
**WILLIAM D. DAR, Ph.D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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For Signature: S-07-21-0358  
Received : 07/21/2021 01:47 PM

*A food-secure and resilient Philippines  
with empowered and prosperous farmers and fisherfolk*

