



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 550
Series of 2021

**SUBJECT : AUTHORITY TO ATTEND THE ONLINE TRAINING ON
REWARDS AND RECOGNITION FOR PRIME-HRM LEVEL 2**

In the interest of the service, the following personnel of the Internal Audit Service are hereby authorized to attend on official time, the **Online Training on Rewards and Recognition for PRIME-HRM Level 2** of the Civil Service Institute on August 03,05,11,17 and 25, 2021 (1:30 P.M. to 4:30 P.M.) via Zoom:

NAME	DESIGNATION
1. MS. NERISSA M. ABRAHAM	Internal Auditor IV
2. MS. JE-ANNE DG. ARTUZ	Internal Auditor II

They are authorized to collect the registration fee of **Three Thousand Eight Hundred Pesos (PhP3,800.00)** each, chargeable against DA-OSEC funds subject to its availability and the usual existing government accounting and auditing rules and regulations.

Further, they are required to submit a Learning Application Plan to the Human Resource Development Division within five (5) days after the webinar. In case of withdrawal or non-attendance to the training, a written explanation signed by their immediate supervisor must be submitted.

Done this 4th day of August 2021.

WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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with empowered and prosperous farmers and fisherfolk

