



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 593

Series of 2021

**SUBJECT: AUTHORITY OF MR. RAFAEL MENDOZA AS AN ALTERNATE DRIVER OF THE NATIONAL CONVERGENCE INITIATIVE FOR SUSTAINABLE RURAL DEVELOPMENT (NCI-SRD) SECRETARIAT OFFICE**

In the interest of service, and to ensure improved work efficiency of the National Convergence Initiative Sustainable Rural Development (NCI-SRD) Secretariat office, **MR. RAFAEL MENDOZA**, Administrative Assistant V, is hereby authorized to serve as an alternate driver of the Office.

As such, Mr. Mendoza shall be allowed to operate vehicles being used by the aforementioned office for official travel purposes. Likewise, Mr. Mendoza shall be responsible in the upkeep and maintenance of the assigned vehicles.

The transportation expenses, per diems, and other incidental expenses incurred by the staff in the performance of their official duties and responsibilities shall be chargeable against NCI-SRD regular funds or other available funds subject to usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 17<sup>th</sup> day of August 2021.

**WILLIAM D. DAR, Ph.D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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