



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 694

Series of 2021

**SUBJECT: CREATION OF THE TECHNICAL WORKING GROUP FOR THE DEVELOPMENT OF GUIDELINES GOVERNING OCCUPATIONAL SAFETY AND HEALTH (OSH) FOR MECHANIZED AGRICULTURE**

In the interest of service and in keeping with its strengthened mandates under the Agricultural and Fisheries Mechanization Law of 2013, a Technical Working Group (TWG) is hereby created for the Development of Guidelines Governing Occupational Safety and Health (OSH) for Mechanized Agriculture. The Bureau of Agricultural and Fisheries Engineering (BAFE) of the Department of Agriculture (DA) will be responsible in monitoring and ensuring the safe working environment of workers in the mechanized agriculture industry.

The guidelines for Mechanized Agriculture will be utilized by DA – Regional Field Offices (RFOs), Attached Bureaus and Agencies, National Government Agencies (NGAs), cooperatives, and concerned private stakeholders as reference in the implementation and enforcement of the Occupational Safety and Health Standards (OSHS).

The TWG shall be composed of the following:

**I. Technical Working Group**

<b>Agency</b>	<b>Permanent Representative</b>	<b>Alternate Representative</b>
DA-PCAF	Engr. Francia M. Macalintal	Engr. Mara Segreid C. Bustos
DA-BAFS	Engr. Em Bentulan	Mr. Timothy Justine Regalado
DA-PhilRice	Engr. Katherine Villota Engr. Gina B. Narca	Engr. Paulino S. Ramos
DA-PHilMech	Representative	Representative
DOST-PCAARRD	Dr. Juanito T. Batalon	Engr. Kathleen Faith Jay O. Villarma
CDA	Atty. James B. Fernandez	Mr. Samuel M. Gimpayan

**II. Secretariat**

<b>Agency</b>	<b>Focal</b>	<b>Support</b>
BAFE-SRED	Engr. Mark Twain A. Limbo Engr. Emmanuel R. Lanuza Engr. Jessa Rica C. Pandiño	Engr. Jefferson C. Bore



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The TWG shall have the following functions:

1. Identify appropriate safety and health information, program, training, and reports for mechanized agriculture;
2. Identify emergency occupational health personnel and facilities for mechanized agriculture;
3. Identify appropriate personal protective equipment, safety signages, safety on machinery, skills certificates, and welfare facilities for the agricultural workforce;
4. Identify authority and duties of safety and health committee for the agricultural workforce; and
5. Identify roles and responsibilities of relevant national and regional government offices relative to the enforcement of OSHS.

The Secretariat shall have the following functions:

1. Assist in the drafting of the OSH Guidelines for Mechanized Agriculture;
2. Schedule activities relevant to the project;
3. Facilitate conduct of activities and preparation of necessary documents;
4. Coordinate the schedule of activities, updates on the project, and other project related concerns; and
5. Act as overall facilitator of the project.

The expenses to be incurred for the conduct of activities related to the performance of the functions and assigned tasks, including honoraria of non-DA personnel, shall be charged against the funds allocated to BAFE, subject to and in accordance with the existing government accounting and auditing rules and regulations.

This Order shall take effect immediately.

Done this 24th of September, 2021.



**WILLIAM D. DAR, Ph.D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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