



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 701  
Series of 2021

**SUBJECT : AUTHORITY FOR OFFICER-IN-CHARGE OF THE BUREAU OF AGRICULTURE AND FISHERIES STANDARDS TO ISSUE APPOINTMENTS**

This is corollary to General Memorandum Order No. 1 Series of 2016 on the subject: Delegation of Authority, particularly with regard to item No. II., which provides the following:

*All appointments regardless of employment status and salary grade level shall be approved by the Secretary, upon proper endorsement/recommendation by the heads of the offices concerned. The concerned heads of offices (Bureaus/Regional Offices/Attached Agencies) shall submit a short list of candidates for the positions to be filled up to the Secretary for decision. Once cleared, the ministerial signing of the appointment is hereby delegated of offices concerned.*


The above-mentioned delegated authority shall also cover the authority for Officer-in-Charge (OICs) of DA Bureaus and Attached Agencies to issue the Appointments of their respective personnel. This is pursuant with the Civil Service Commission (CSC) Resolution No. 000778 dated March 24, 2000, which indicates the following:

“The power to appoint resides exclusively in the appointing authority and is not deemed delegated to one who is merely an Officer-in-Charge (OIC)”. It is also provided that “the OIC has no power to appoint unless the designation issued by the proper authority included expressly the power to issue appointment”.

Accordingly, the Bureau of Agriculture and Fisheries Standards (BAFS) OIC-Director, **Ms. Mary Grace R. Mandigma**, is hereby authorized to issue appointments in accordance with CSC Rules and Regulations.

This Order shall take effect immediately and shall remain enforced unless revoked in writing. All orders inconsistent herewith are deemed revoked.

Done this 29th day of September 2021.

  
**WILLIAM D. DAR, Ph.D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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with empowered and prosperous farmers and fisherfolk*

