



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 703

Series of 2021

SUBJECT: DESIGNATION OF MR. RITCHIE S. ESPIRITU AS SPECIAL DISBURSING OFFICER (SDO) TO HOLD SPECIAL CASH ADVANCE FOR DA-WORLD FOOD DAY CELEBRATION ON OCTOBER 2021

In the interest of the service, **Mr. Ritchie S. Espiritu**, Special Disbursing Officer, is hereby designated to handle the Special Cash Advance for expenses to be incurred during the World Food Day Celebration on October 2021 amounting to SEVENTY-FOUR THOUSAND EIGHT HUNDRED PESOS (Php 74,800.00), to wit:

1. Stage Decoration	Php 30,000.00
2. Electrical Supplies	5,000.00
3. Hardware Supplies	5,000.00
4. Meals	24,800.00
5. Other Supplies	10,000.00
	<u>Php 74,800.00</u>


This Cash Advance shall be liquidated immediately after the end of the activity.

This Order shall take effect immediately and shall be considered revoked upon completion of the activity.

Done this 24th day of September, 2021.

WILLIAM D. DAR, Ph.D.

Secretary

DEPARTMENT OF AGRICULTURE

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