



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 744
Series of 2021

**SUBJECT: DESIGNATION OF OFFICER-IN-CHARGE CHIEF, RECORDS DIVISION
WHENEVER THE OIC CHIEF IS ON OFFICIAL TRAVELS OR ON PERSONAL
LEAVE**

In the exigency of service and to facilitate the day to day operations at the Records Division, **Ms. Susan Del Rosario**, Administrative Officer V is hereby designated as OIC Chief of Records Division whenever **Mr. Ronald C. Pamittan** is on official travels or on personal leave.

As such, she shall perform the functions, duties, and responsibilities inherent to the designation and other tasks that may be assigned by the Secretary.

This Order shall take effect immediately and shall remain in force until revoked in writing.

All other orders inconsistent herewith are deemed revoked.

Done this 11th day of October 2021.

WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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with empowered and prosperous farmers and fisherfolk*

