



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 863

Series of 2021

**SUBJECT : AUTHORITY TO CONDUCT FY 2021 YEAR-END ASSESSMENT OF THE PLANNING AND MONITORING SERVICE AND REGIONAL PLANNING OFFICES OF THE DEPARTMENT OF AGRICULTURE**

In the exigency of the service and to ensure harmonious implementation of all planning, programming and monitoring activities of the Planning and Monitoring Service (PMS), Planning and Monitoring Evaluation Division (PMED of Regional Field Offices (RFOs), Project Development Service (PDS), and PRDP-IPLAN, the PMS is hereby authorized to conduct the FY 2021 Year-End Assessment of the Planning and Monitoring Service and Regional Planning Offices on **December 20-23, 2021** in Metro Manila.

The objective of this year-end assessment is to review the accomplishments and activities conducted by the PMS and Regional PMED in FY 2021. Specifically, it aims to identify key issues and concerns in the implementation of the activities and actions undertaken, determine recommendations to refine mechanics and processes in implementing the activities of the PMS and Regional PMED, and present the initial line-up of activities for the CY 2022 including the PDS and I-PLAN Activities participated by the PMED in the regions.

This Special Order hereby authorized the following offices to attend and participate in the said activity:

Office	Number of Participants
Office of Undersecretary for Policy, Planning, Research and DLLO	3
PMS (Office of the Director, PPD, IPD, MED)	44
PRDP-IPLAN	6
Project Development Service (PDS)	23
Support Staff	7
Regional PMED* (CAR, I, II, III, IV-A, IV-B, V, VI, VII, VIII, IX, X, XI, XII, XIII)	
Grand Total	83

*\*Regional PMED shall attend via video conferencing*

Representatives from the PMS, PDS, and PRDP-IPLAN are enjoined to participate on-site while the representatives from PMED of Regional Field Offices will participate via video conferencing.

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The expenses to be incurred for the conduct of year-end assessment such as traveling expenses, lease of venue including food and accommodation, transportation, payment of honorarium, and supplies and materials, shall be chargeable against FY 2021 PMS Regular funds, subject to the availability of funds and the existing government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force unless revoked in writing.

Done this 18<sup>th</sup> day of November 2021.

  
**WILLIAM D. DAR, Ph.D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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