



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 886

Series of 2021

**SUBJECT : DESIGNATION OF MS. SUSAN L. DEL ROSARIO AS OFFICER-  
IN-CHARGE, CHIEF, GENERAL SERVICES DIVISION**

In the exigency of the service, **MS. SUSAN L. DEL ROSARIO**, Supervising Administrative Officer, is hereby designated as **OFFICER-IN-CHARGE, CHIEF, GENERAL SERVICES DIVISION**.

As such, she shall perform the functions, duties and responsibilities inherent to the aforesaid designation and such others as may be directed by the Undersecretary for Administration and Finance and the Secretary

She shall be entitled to RATA, travelling allowance, per diems and other incidental expenses that may be incurred in the performance of her functions, duties and responsibilities in view of the designation, chargeable against the funds of DA-OSEC, and other available funds, subject to the usual government accounting and auditing rules and regulations.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations, DA-Service Units and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to Ms. Del Rosario in the performance of her duties and responsibilities.

This order shall take effect immediately and shall remain in force until revoked in writing. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 29th day of November 2021.



**WILLIAM D. DAR, Ph.D.**

Secretary



DEPARTMENT OF AGRICULTURE  
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For Signature: S-11-21-0710  
Received : 11/29/2021 09:48 AM

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empowered and prosperous farmers and fisherfolk*

