



SPECIAL ORDER

No. 888

Series of 2021

SUBJECT : DESIGNATION OF ATTY. JANE C. BACAYO AS ASSISTANT SECRETARY FOR ADMINISTRATION

In the exigency of the service, **ATTY. JANE C. BACAYO**, Assistant Secretary, is hereby designated as **ASSISTANT SECRETARY FOR ADMINISTRATION**.

As such, he shall perform the functions, duties and responsibilities inherent to the aforesaid designation and such others as may be directed by the Undersecretary for Administration and Finance and the Secretary

He shall be entitled to RATA, travelling allowance, per diems and other incidental expenses that may be incurred in the performance of his functions, duties and responsibilities in view of the designation, chargeable against the funds of DA-OSEC, and other available funds, subject to the usual government accounting and auditing rules and regulations.

All officials and employees of the Department, including its Bureaus, Attached Agencies and Corporations, DA-Service Units and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to Assistant Secretary Bacayo in the performance of his duties and responsibilities.

This order shall take effect immediately and shall remain in force until revoked in writing. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 29th day of November 2021.

WILLIAM D. DAR, Ph.D.

Secretary



DEPARTMENT OF AGRICULTURE
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