



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 895

Series of 2021

SUBJECT : AUTHORITY TO CONDUCT AND PARTICIPATE ON THE NCI-SRD NATIONAL STEERING COMMITTEE SPECIAL MEETING CUM WRITESHOP AT REGION IVA CALABARZON ON DECEMBER 8 TO 10, 2021

In the interest of the service, the NCI-SRD is hereby authorized to conduct the National Steering Committee Cum Writeshop activity at Region IV-A CALABARZON. This activity to complete all policy issuances and documents for FY 2021 listed under NCI-SRD Joint Resolution No. 13 series of 2020 where several policy instruments are expected to be completed at the end of this year.

In line with this, the following personnel are authorized to attend the activity to ensure social distancing protocols:

Participants	No. of Pax
National Level - DA	
Permanent Alternate Chairperson – Undersecretary Waldo Carpio and staff 1) Lemuel Alagon 2) Julius Montereal 3) Sylvester Sioson 4) Simon James Sioson	5
National Focal Person - Undersecretary William Medrano, PhD and staff	2
Deputy National Focal Person – Dir. Pablo Montalla	
National Secretariat 1) Nihaya M. Ariraya 2) Justine Q. Devela 3) Marineh V. Ambrosio/ Ramidette G. Bernal 4) Ma. Bituin B. Bataller 5) Rafael Mendoza/ Claver Collante	5
National Level - DAR	

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Office of the Undersecretary for Mindanao Affairs and Rural Development	4
National Level - DENR	
Office of the Undersecretary for Policy, Planning and International Affairs	4
National Level - DILG	
Office of the Undersecretary for Local Government	4
<i>Other Participants (accompanying drivers and support staff)</i>	6
TOTAL	30

A minimum of twenty (20) and maximum of thirty (30) physical participants, subject to the existing minimum health protocols of the Inter-Agency Task Force, shall be allowed to attend the activity physically.

Expenses incurred in the conduct of the activity, such as food, accommodation, venue, and activity materials, honoraria of facilitators/resource persons shall be chargeable against the DA OSEC Funds earmarked for NCI-SRD, subject to existing government auditing and accounting regulations. In addition, traveling expenses and per diem of the participants shall be chargeable against the funds of the respective agencies concerned.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 29th day of November 2021.


WILLIAM D. DAR, Ph.D.
 Secretary *W.D.*

DEPARTMENT OF AGRICULTURE

 In replying pls cite this code :
For Signature: S-11-21-0560
 Received : 11/19/2021 04:16 PM

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