



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 897

Series of 2021

**SUBJECT: PARTICIPATION TO THE DA NATIONAL LIVESTOCK PROGRAM
ASSESSMENT AND PLANNING WORKSHOP 2022**

In the interest of the service, all National Livestock Program Coordinators/Focal Persons, Report Officers, Planning Officers and Budget Officers from DA-Regional Field Offices I-XIII, CAR, DA-BAI and DA ATI-ITCPH as well as representatives from DA Planning, Accounting, Budget and MED are hereby enjoined to attend and participate in the upcoming DA National Livestock Program Assessment and Planning Workshop 2022 on December 13-17, 2021 in Region IV-A.

The following are the authorized number of participants in each identified offices:

OFFICE	NO. OF PARTICIPANTS
CAR	4
ATI	4
BAI	4
RFO I	4
RFO II	4
RFO III	4
RFO IV-A	4
RFO IV-B	4
RFO V	4
RFO VI	4
RFO VII	4
RFO VIII	4
RFO IX	4
RFO X	4
RFO XI	4
RFO XII	4
RFO XIII	4
DA PLANNING, BUDGET, ACCOUNTING & MED	4
DA NLP	31
TOTAL:	103

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The workshop activity aims to discuss the NLP Strategic Plan for 2020 – 2025; set achievable targets and budget utilization for FY 2022; improve monitoring activities and outputs for FY 2022; and accomplish Annual Work Plan and Budget (AWPB).

Travelling expenses and per diems of participants shall be chargeable against their respective Offices. Payment for the venue/training facilities, food, accommodation, supplies and materials and other incidental expenses shall be chargeable against the funds of the National Livestock Program, subject to the availability of funds and existing government auditing and accounting rules and regulations.

For strict compliance.

Done this 29th day of November 2021.

WILLIAM D. DAR, Ph.D.
Secretary



DEPARTMENT OF AGRICULTURE

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