



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 915

Series of 2021

SUBJECT: AUTHORITY TO CONDUCT THE FY 2021 AGRIBUSINESS AND MARKETING ASSISTANCE SERVICE (AMAS)-AGRIBUSINESS AND MARKETING ASSISTANCE DIVISION (AMAD) YEAR-END ASSESSMENT AND FY 2022 & FY 2023 HARMONIZATION AND STRATEGIC PLANNING WORKSHOP AND AMAS STRATEGIC PLANNING FOR FY 2022 AND FY 2023

In the interest of service, the Agribusiness and Marketing Assistance Service (AMAS) is hereby authorized to conduct the FY 2021 AMAS – AMAD Year-End Assessment and FY 2022 and FY 2023 Harmonization and Strategic Planning Workshop, and AMAS Strategic Planning for FY 2022 and FY 2023 on **December 20-24, 2021** in **Region III**. The workshop shall be participated by the AMAS and AMAD staff from the DA Regional Field Offices and Central Office.

The activity aims to assess the implementation of FY 2021 programs and projects; Review, harmonize and strategize the plans and proposed activities for FY 2022; Craft the programs/projects/activities for FY 2023 based on its consistency with the AMAS mandate and functions, and integration with the “OneDA Agenda” Key Strategies; Identify and assess operational and administrative issues/concerns and come up with remedial actions/recommendations to enhance implementation of programs and projects; and strengthen the capacity of the AMAS and AMAD personnel in coordinating the efforts of the Department in all matters pertaining to agribusiness development and marketing assistance services.

As such, representatives from the following DA Operating Units are authorized to attend this workshop:

OFFICE/OUS	NO.
December 20-22, 2021: FY 2021 AMAS-AMAD YEAR-END ASSESSMENT AND FY 2022 & FY 2023 HARMONIZATION AND STRATEGIC PLANNING WORKSHOP	
AMAS	
• Office of the Director	5
• Market Development Division (MDD)	4
• Agribusiness Promotion Division (APD)	3
• Agribusiness Industry and Support Division (AISD)	3
• Agri – Enterprise Registry and Information Division (AERID)	2
Office of the Undersecretary for Consumer & Political Affairs	3
DA Operations in the National Capital Region	2
DA – AMAD (2 pax per region)	30
Resource Persons: Budget (1), Planning (1) & Accounting (1)	3
Drivers (Central Office and Regions)	9
TOTAL	64



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OFFICE/OUS	NO.
December 23-24, 2021: AMAS STRATEGIC PLANNING FOR FY 2022 AND FY 2023	
AMAS	
• Office of the Director	5
• Market Development Division (MDD)	6
• Agribusiness Promotion Division (APD)	5
• Agribusiness Industry and Support Division (AISD)	5
• Agri – Enterprise Registry and Information Division (AERID)	2
• Surveillance, Monitoring and Enforcement Group (SMEG)	2
• Agribusiness Development Center (ADC)	2
Office of the Undersecretary for Consumer & Political Affairs	5
DA Operations in the National Capital Region	2
Drivers	3
TOTAL	37

Travelling expenses and per diem of participants shall be chargeable against the funds of their respective offices. All expenses to be incurred in the conduct of the activity, including payment for the venue/ training facilities, food and accommodation, vehicle rental, workshop supplies, and other incidental expenses shall be chargeable against the DA-AMAS funds, subject to the availability of funds and existing government procurement, accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the event. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 6th day of December 2021.

WILLIAM D. DAR, Ph.D.
Secretary



DEPARTMENT OF AGRICULTURE

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