



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 937

Series of 2021

**SUBJECT: DESIGNATION OF DEPUTY EXECUTIVE DIRECTOR ANNRAY V. RIVERA AS ASSISTANT DIRECTOR FOR DA OPERATIONS IN THE NATIONAL CAPITAL REGION**

In the exigency of service, **Deputy Executive Director ANNRAY V. RIVERA** of Philippine Fiber Industry Development Authority (PhilFIDA) is hereby designated as **ASSISTANT DIRECTOR FOR DA OPERATIONS IN THE NATIONAL CAPITAL REGION** in concurrent capacity with her other designations as Program Director, Gender Equality and Social Inclusion (GESI) and Chairperson, Committee on Decorum, and Investigation (CODI) of Sexual Harassment Cases.

As such, Dep. Exec. Dir. Rivera shall perform the following duties and responsibilities:

1. Work with DA-Regional Field Offices (RFOs), BFAR, PFDA, SRA, NMIS, PhilFIDA, Banner Programs and other concerned DA attached Agencies to ensure the effective and efficient mobilization of agricultural commodities such as rice, corn, fruits, vegetables, fisheries, aquaculture products, sugar, meat and by-products and poultry and by-products, and fiber crop by-products among others to KADIWA ni ANI at KITA stores and Metro Manila markets;
2. Facilitate linkage between the traders or supply sources with KADIWA ni ANI at KITA stores, Metro Manila markets, institutional buyers and micro and small entrepreneurs;
3. Conduct price and agricultural commodities volume monitoring activities in Kadiwa ni Ani at Kita, Metro Manila wet and supermarkets together with AMAS Market Development Division (MDD) and Agribusiness Industry Support Division (AISD) of Agribusiness and Marketing Assistance Service (AMAS).
4. Perform other tasks as needed or as directed by the Secretary.

She shall hold office at her mother unit at the Office of the Deputy Executive Director-PHILFIDA, 3<sup>rd</sup> Floor, DA-PCAF Bldg., Department of Agriculture, Diliman, Quezon City and shall be supported by the MDD of AMAS and Ms. Novelyn B. Capili, Administrative Assistant II of PhilFIDA.

Asst. Dir. Rivera is entitled to RATA, chargeable against PhilFIDA funds while her travelling allowance, per diems and other incidental expenses that may be incurred in the performance of her functions, duties and responsibilities in view of the designation including that of Ms. Capili, are chargeable against DA- OSEC funds and other available funds, subject to existing government accounting and auditing rules and procedures.

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All officials and employees of the Department, including Bureaus, Attached Agencies and Corporations, Service Units and Regional Field Offices are hereby advised of this designation and directed to give their full support and cooperation to Asst. Dir. Rivera in the performance of her duties and responsibilities.

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders, memoranda and issuances inconsistent herewith are deemed revoked.

Done this 14th day of December 2021.



**WILLIAM D. DAR, Ph.D.**

Secretary



DEPARTMENT OF AGRICULTURE  
  
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