



SPECIAL ORDER

No. 20
Series of 2022

SUBJECT: AUTHORITY TO CONDUCT AND PARTICIPATE IN THE DEPARTMENT OF AGRICULTURE - INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE (DA-ICTS) PERFORMANCE REVIEW AND PLANNING WORKSHOP

In the exigency of service and in order to effectively monitor and assess the development and implementation of the Department's Information and Communication Technology (ICT) plans, programs and activities, the DA-ICTS is hereby authorized to conduct the CY 2021 Performance Assessment and Review and CY 2022 Strategic Planning Workshop; and CY 2022 Year-end Performance Review and Assessment Planning Workshop. The activities are scheduled on:

Activity	Date	Venue
ICTS CY 2022 Mid-Year Performance Review and Assessment Planning Workshop	June 28 to July 1, 2022	Region IV-A/ Region III
ICTS CY 2022 Year-end Performance Review and Assessment Planning Workshop	December 13 to 16, 2022	CAR

The activities aim to:

1. Present the overview of CY 2021 ICTS Year-End Performance Review and Planning Workshop;
2. Assess the 1st semester performance and implementation of the ICT plans, programs and activities in terms of the physical and financial accomplishments for the year 2022;
3. Prepare the Office Performance Contract and Review (OPCR) and Individual Performance Commitment and Review (IPCR) targets for FY 2022; and,
4. Provide technology updates on the latest trends on information and communications technology (ICT).

The following are authorized to attend and participate in the workshop:

OFFICE	NUMBER OF PARTICIPANTS
Office of the Director	3
ICT Planning and Standards Division (ICTPSD)	11
Database Management Division (DMD)	15

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Systems and Applications Development Division (SysADD)	20
Network Operations and Management Division (NOMD)	23
Guests	4
Support Staff	4
TOTAL	80

All expenses to be incurred in the conduct of the activities, such as food and accommodation, supplies and materials, transportation, and other related expenses, shall be chargeable against the DA-ICTS funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the event.

All orders and issuances inconsistent herewith are deemed revoked.

Done this 17th day of January 2022.


WILLIAM D. DAR, Ph.D
 Secretary

DEPARTMENT OF AGRICULTURE

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