



**SPECIAL ORDER**

No. 21

Series of 2022

**SUBJECT : AUTHORITY TO CONDUCT THE DEPARTMENT OF AGRICULTURE – KABUHAYAN AT KAUNLARAN NG KABABAYANG KATUTUBO (DA 4K) FY2023 PLAN AND BUDGET PREPARATION WORKSHOP ON FEBRUARY AT REGION III**

In the Interest of Service, the Department of Agriculture – Kabuhayan at Kaunlaran ng Kababayang Katutubo (DA 4K), is hereby authorized to conduct the **FY2023 Plan and Budget Preparation Workshop** for the NPMO and RPMSO to have an effective physical and financial planning for the operationalization and implementation of the Program on 14-18 February 2022 at Region III.

This activity aims to cover the following objectives:

1. To be able to plan and strategize all Agri-fishery requirements of the ICCs/IPs in the AD by the program implementers and have a common understanding in the planning stage and process of program implementers and partners on the over-all DA 4K Program development objective, component, indicators, design and strategies, and implementation arrangements.
2. To be able to plan and strategies all Agri-fishery requirements of the ICCs/IPs in the AD by the program implementers.
3. To be able to conduct work/action planning and strategies for the direction of the program implementation to provide essential and relevant information.
4. To be able to use and fill-up the data collection forms properly; and
5. Discuss and agree on the next steps for the implementation of the project.

The said activity shall be participated by the following:

Office/Agency	Position/ Designation	Number of Participants
DA	Office of the Undersecretary for Regulations	2
	Office Assistant Secretary for Special Concern	2
	Project Development Services	2
	Policy and Planning Division	2
	Special Project Coordination and Management Division	2
	Kabuhayan at Kaunlaran ng Kababayang Katutubo	16
	MIADP Specialist	8
DA RFO CAR	4K Focal/ Staff	2
DA RFO I	4K Focal/ Staff	2
DA RFO II	4K Focal/ Staff	2
DA RFO III	4K Focal/ Staff	2
DA RFO IV A	4K Focal/ Staff	2
DA RFO IV B	4K Focal/ Staff	2
DA RFO V	4K Focal/ Staff	2
DA RFO VI	4K Focal/ Staff	2
DA RFO VII	4K Focal/ Staff	2
DA RFO IX	4K Focal/ Staff	2

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DA RFO X	4K Focal/ Staff	2
DA RFO XI	4K Focal/ Staff	2
DA RFO XII	4K Focal/ Staff	2
DA RFO XIII	4K Focal/ Staff	2
	Total	62

The workshop will cover food, accommodation, workshop and meeting materials, and other incidental expenses. These expenses to be incurred shall be charged against the funds of DA 4K NPMO subject to the availability of funds and the usual government accounting and auditing rules and regulations. The Host Region may provide additional funding and support for the conduct of the said activity including the provision of venue and accommodation of the participants from DA-Central and Host Region.

This Order shall take effect immediately and shall be considered revoked upon completion of the event. All orders inconsistent herewith are deemed revoked

Done this 17th day of January 2022.

  
**WILLIAM D. DAR, Ph.D.**  
 Secretary

DEPARTMENT OF AGRICULTURE  
  
 in replying pls cite this code  
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