



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

SPECIAL ORDER

No. 31

Series of 2022

SUBJECT: AUTHORITY TO CLAIM MONTHLY COMMUNICATION EXPENSES OF THE OFFICE OF THE UNDERSECRETARY FOR LIVESTOCK AND THE NATIONAL LIVESTOCK PROGRAM OFFICIALS AND TECHNICAL STAFF

In reference to Special Order No. 975 Series of 2021 regarding the monthly communication expenses of all DA-Central Officials and authorized personnel, the following Official and Technical Staff of the Office of the Undersecretary for Livestock and the National Livestock Program are hereby authorized to claim communication expenses for the purpose of easy and fastest program coordination and monitoring activities that contributes to office productivity.

To wit:

NAMES	FUNCTIONS	AMOUNT
1. WILLIAM C. MEDRANO Undersecretary for Livestock	-Assist the DA Secretary in his general control and supervision over the Livestock Agencies (BAI, NMIS, PCC, & NDA) -Assist in planning, programming and project development in the promotion of a sustainable Livestock and Poultry Industry and related areas; -Assist in the implementation of programs, projects and activities in the development and promotion of the Livestock and Poultry Industry	P5,000.00
2. RUTH MICLAT-SONACO Director, National Livestock Program	-Provide over-all supervision in the implementation of NLP Programs and projects in all operating units; -Assist the Undersecretary for Livestock in his oversight function over the Livestock Agencies and in policy formulation and planning to enhance the development of the Livestock and Poultry industry	P3,500.00

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<p>3. DIOSAMIA M. SEVILLA Supervising Agriculturist & Senior Monitoring & Evaluation Officer</p>	<p>-Conduct necessary coordination with LP Implementing Units for proper and guided implementation of NLP interventions</p> <p>-In-charge in budget and plans consolidations and finalization of regional operations</p> <p>-Assists in monitoring impact assessment and evaluation of plans and programs and analysis and interpretation of data from the implementation of policies</p>	<p>P800.00</p>
<p>4. CHARMAINE A. SAN PEDRO Economist III/Head, Livestock Data and Analytics Group (LDAG) & Strategic Communication Unit</p>	<p>-Leads the livestock and poultry data analytics group (LDAG) in forecasting of supply and demand of livestock commodities, monthly reports of meat outlooks, analyze of data/information affecting the livestock and poultry industry</p>	<p>P800.00</p>
<p>5. LETHELLE C. DUMLAO Veterinarian II/Executive Assistant</p>	<p>-Facilitate partnership/collaboration with the LGU's and SUC's with regard on downloading of funds;</p> <p>- Assist the Undersecretary for Livestock on his scheduled everyday virtual meeting</p> <p>-Act as secretariat of the Indian Buffalo Meat (IBM) Importation and utilization and facilitate the submission of documents for the application of meat importers and processors for IBM allocation</p>	<p>P800.00</p>

This Order shall take effect retroactive January 3, 2022 and shall remain in force until revoked in writing.

Done this 19th day of January 2022.


WILLIAM D. DAR, Ph.D.
Secretary

DEPARTMENT OF AGRICULTURE

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