



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 47

Series of 2022

**SUBJECT: AUTHORITY TO CONDUCT THE FY 2022 & FY 2023 AMAS-AMAD HARMONIZATION AND STRATEGIC PLANNING WORKSHOP**

In the exigency of service, the Agribusiness and Marketing Assistance Service (AMAS) in close coordination with DA-Regional Field Office III, is hereby authorized to conduct FY 2022 and FY 2023 AMAS-AMAD Harmonization and Strategic Planning Workshop on **February 14-18, 2022** in **Region III**. Participants of the workshop are the staff of AMAS and AMADs from the various DA Regional Field Offices.

The aforementioned activity aims to:

1. Review, harmonize, and strategize the plans and proposed activities for FY 2022;
2. Craft the programs/projects/activities for FY 2023 based on its consistency with the AMAS mandate and functions, and integration with the "OneDA Agenda" Key Strategies;
3. Identify and assess operational and administrative issues/concerns, and come up with remedial actions/recommendations to enhance implementation of programs and projects; and
4. Discuss strategies on how to strengthen the monitoring of AMAS-AMAD programs and projects.

As such, representatives from the following operating units of the Department are authorized to attend this workshop:

OFFICE/OU	NO.
<b>AMAS</b>	
• Office of the Director	7
• Market Development Division (MDD)	5
• Agribusiness Promotion Division (APD)	5
• Agribusiness Industry and Support Division (AISD)	5
• Agri - Enterprise Registry and Information Division (AERID)	2
• Young Farmers Challenge	2
Office of the Undersecretary for Consumer & Political Affairs	4
DA Operations in the National Capital Region	2
DA - AMAD (2 pax per region)	30
Resource Persons: Budget (1), Planning (2) & Accounting (1)	4
Drivers (Central Office and Regions)	12
<b>TOTAL</b>	<b>78</b>



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All expenses to be incurred in the conduct of the activity such as lease of venue/training facilities, food and accommodation, vehicle rental, workshop supplies and other incidental expenses shall be chargeable against the DA-RFO III funds. Travelling expenses and per diems of participants shall be charged against the funds of their respective offices, subject to the usual government accounting and auditing rules and regulations.

This Order shall take effect immediately and shall be considered revoked upon completion of the event. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 28th day of January 2022.

**WILLIAM D. DAR, Ph.D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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