



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 43  
Series of 2022

**SUBJECT: DESIGNATION OF FAYE MER J. DELA CRUZ AND JUAN C. GIANAN, JR. AS LIAISON OFFICERS OF THE BUDGET DIVISION IN TRANSMITTING OFFICIAL DOCUMENTS TO AND FROM THE DEPARTMENT OF BUDGET AND MANAGEMENT (DBM)**

In the exigency of service, **Ms. FAYE MER J. DELA CRUZ** and **Mr. JUAN C. GIANAN, Jr.** are hereby designated as **LIAISON OFFICERS** of the Budget Division, Central Office.

As such, they shall act as middlemen who 1.) coordinate issues/concerns and any clarifications raised by Department of Budget and Management (DBM) analysts on agency's requests; 2.) communicate queries of Regional Field Offices (RFOs), Bureaus, and Attached Agencies/Corporations regarding the status of their pending requests with DBM - OSEC and Bureau - E; and 3.) convey the need for additional documentary requirements and instructions from the analysts to the concerned RFOs, Bureaus and Attached Agencies/Corporations. All functions are usually done through phone calls for convenience while at DBM premises to avoid any miscommunications.

They are hereby authorized to claim actual travelling allowances and monthly communication allowance in the amount of Eight Hundred Pesos (Php 800.00) each per month as per S.O. No. 975 dated December 29, 2021, chargeable against OSEC funds subject to the existing government accounting and auditing rules and regulations.

All officials and employees of the Department, including its Regional Field Offices, Bureaus, Attached Agencies and Corporations are hereby advised to give their full support and cooperation to Ms. Dela Cruz and Mr. Gianan, Jr. in the performance of their duties and responsibilities.

This Order shall take effect immediately and shall remain in force unless revoked in writing.

Done this 2nd day of February 2022.

  
**WILLIAM D. DAR, Ph.D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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*A food-secure and resilient Philippines*  
*with empowered and prosperous farmers and fisherfolk*

